

**ENROLLING STUDENTS AT SUFFOLK COUNTY COMMUNITY COLLEGE
WHOSE HIGH SCHOOL CLASS HAS NOT YET GRADUATED**

Students Seeking Matriculation

A student whose high school class has not yet graduated, and who applies for admission to a degree program at Suffolk County Community College, may be admitted under the following conditions:

1. the student must have no more than one year of high school studies remaining;
2. the high school principal must provide the College with a written request for early admission;
3. the student's high school guidance counselor must recommend the student for admission;
4. the student must be beyond the age of compulsory attendance in New York State (i.e., the end of the high school year in which the student turns 16); and
5. the student must follow all normal admissions procedures, including satisfaction of the requirements for students without a high school diploma or equivalent, as established by Resolution No. 96-197.

Exceptions to the requirements outlined in 1, 2, 3 and 4 above may be authorized in special circumstances by the Director of Admissions with the approval of the Dean of Student Services and Dean of Faculty.

Students Not Seeking Matriculation

A student whose high school class has not yet graduated, and who wishes to take classes at Suffolk County Community College as a non-matriculated student, may do so under the following conditions:

1. the student must have no more than two years of high school studies remaining;
2. both the high school principal and the student's guidance counselor must provide the College with recommendations indicating that the student has the requisite maturity to benefit from college-level instruction; and
3. if the student is below the age of compulsory attendance in New York State (i.e., the end of the high school year in which the student turned 16), permission to attend during either the fall and/or spring semesters is contingent upon concurrent high school attendance.

Exceptions to the requirements outlined in 1, 2 and 3 above may be authorized in special circumstances by the Director of Admissions with the approval of the Dean of Student Services and/or Dean of Faculty.

Board of Trustees
October 21, 2003