

AMENDMENT NO. 1

WHEREAS, on December 30, 2021 **Suffolk County Community College ("College")** and **New York State Industries for the Disabled, Inc. ("NYSID") ("Contractor")** entered into an Agreement wherein Contractor agreed to provide the College with shredding services at various pick-up locations across the College's campuses.

WHEREAS, the term of the Agreement commenced on **December 30, 2021** and is due to expire on **December 29, 2024 ("the Original Agreement")**; and

WHEREAS, the parties seek to amend the Original Agreement to reflect a new Corporate Partner; include additional pricing schedules, and add pick-up locations.

NOW, THEREFORE, it is mutually understood and agreed by and between the parties hereto as follows:

- 1) **Effective September 1, 2023**, the new Corporate Partner for shredding services shall be Premier Recycling Solutions, replacing American Security Shredding Corporation. Premier Recycling Solutions' principal place of business and contact information as follows:

Premier Recycling Solutions
Don Scoca
2140 5th Avenue, Ronkonkoma NY 11779
dscoca@premierrecyclingusa.com
(631) 588-1555

- 2) **Effective September 1, 2023**, the Pricing specified in Attachment A (Preferred Source Facility Entity Application) shall hereby be amended to include the following pricing for a 64 gallon container:

<u>No. of Containers</u>	<u>Pricing Per Container</u>
1-10	\$52.68/container
11-20	\$51.15/container
21+	\$49.72/container

- 3) **Effective September 1, 2023**, Attachment B of the Original Agreement, "Pick-Up Locations", shall hereby be replaced by the Revised Attachment B, annexed hereto and incorporated herein, which shall supersede Attachment B of the Original Agreement.

- 4) Exhibit C to the Original Agreement, "Notices and Contact Persons" shall be revised, in part, as follows:

All "Notices Relating to Payments, Reports, or Other Submissions" for the College must be delivered to:

Sara E. Gorton, CPA
Interim Vice President for Business and Financial Affairs
Suffolk County Community College
533 College Road, NFL 232
Selden, NY 11784-2899

All "Notices Relating to Insurance" for the College must be delivered to:

David T. Schneider
Executive Director – Risk Mitigation
Suffolk County Community College
533 College Road, NFL 125
Selden, NY 11784

All "Notices Relating to Termination and/or Litigation" for the College must be delivered to:

Alla Brodsky, Esq.
College Deputy General Counsel
Suffolk County Community College
533 College Road, NFL 230
Selden, NY 11784

and Suffolk County Attorney
Suffolk County Department of Law
H. Lee Dennison Building
100 Veterans Memorial Highway
Hauppauge, NY 11788


- 5) All other terms and conditions of the Original Agreement, not inconsistent herewith, shall remain in full force and effect for the term of the Amended Agreement.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 1 as of the latest date written below.

New York State Industries for the Disabled, Inc.
FID #: 13-2841179

Suffolk County Community College

By: 
Meredith Hartman
Vice President of Contract Administration

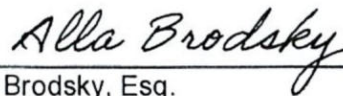
By: 
Edward T. Bonahue, Ph.D.
President

Date: 9/11/2023

Date: 9/12/23

Approved as to Legality:
Suffolk County Community College

Approved:
Suffolk County Community College

By: 
Alla Brodsky, Esq.
College Deputy General Counsel

By: 
Sara E. Gorton, CPA
Interim Vice President for Business and
Financial Affairs

Date: 9/11/2023

Date: 9/11/23

REVISED ATTACHMENT B

Contract No.: 24-CC-159

West Campus Pick-up Locations - Crooked Hill Rd., Brentwood, NY 11717-1902 (BI-weekly pick-up) (Updated: 6/26/2023)

Building	Room #	Location	Contact Person	Phone
Captree Commons 1	110	Campus Activities	Michele Cadiz	851-6702
Captree Commons 1	105	Health Services	Elleen Sheehan	851-6709
Caumsett Hall 1	20	Counseling	Donna D'Arenzo	851-6262
Caumsett Hall 1	30	Financial Aid	Joanne Morris	851-6567
Caumsett Hall 1	100	Academic Affairs	Zobelda Carlina	851-6522
Caumsett Hall 1	104	Executive Dean	Lynn McCloat	851-6520
Caumsett Hall 1	106	Student Services	Karen Timlin	851-6521
Caumsett Hall 1	110	Admissions	June Middendorf	851-6291
Caumsett Hall 1	113	Registrar	Jeanine Kirk-Marcello	851-6782
Caumsett Hall 1	113	Cashier	Janet Napoll	851-6779
Multi-Purpose (SFCUA) 1	A102	Math, HVAC, Manufac. Tech.	Mary Ramos	851-6751
Multi-Purpose (SFCUA) 1	A302	Social Science	Afsanah Johan	851-6572
Multi-Purpose (SFCUA) 1	A202	Nursing	David Schmitt	851-6571
Caumsett Hall 1	220	Counseling/Mental Health	Hypatia Martinez	851-6876
Paumanok Hall 1	109	Vet Science/Allied Health	Mary Ramos	851-6946/6751
Nesconset Hall 1	One	Business & Technology	Suzanne McCall	851-6762
Sagtikos 1	201	Instruction	Deanna Bosche	851-6786

East Campus Pick-up Locations, 121 Speonk-Riverhead Rd., Riverhead, NY 11901-3499 (BI-weekly pick-up)

Building	Room #	Location	Contact Person	Phone
Peconic 1	212	Counseling	Paula Rupe	548-2506
Peconic 1	216	Admissions	Karen Miglino	548-2516
Peconic 1	230	Business Office	Gina Sirico	438-2549
Peconic 1	224	Dean of Students	Adrienne Pietman	548-2560
Peconic 1	115	Health Services	Marta Poppek	548-2510
Shinnecock 1	220	Math and Science	Maryann Miller	548-2628
Corchaug 1	7	Nursing	Jill Thornton	548-3730
Orient 1	118	Office of Instruction	Adrienne Michaud	548-2577

Ammerman Campus Pick-up Locations, 533 College Road, Selden, NY 11784-2899 (BI-weekly pick-up)

Building	Room #	Location	Contact Person	Phone
Krelling Hall 1	105	Health Services	Amy Karvaski	451-4047
Krelling Hall 1	101	Career Services	Ellen Richards	451-4049
Riverhead 1	39	EMT/Paramedic Program	Lenore Nicosia	451-4718
Riverhead (2 consoles) 2	103 320	Computer Center/ Enterprise	Diana Lech	451-4295
Riverhead (2 consoles) 2	106C	Nursing & Education, Health & Human Services	Lenore Nicosia Cecilia Bishop	451-4265
Ammerman 1 + 1 OTTO	10	Registrar	Kelli Malerba Stacey Shanley	451-4648
Ammerman 1	10C	Cashier	Kathleen Yanotta	451-4079
Ammerman 1	16	Financial Aid	Lisa Sayer	451-4066
Ammerman 1	100D	Business Office	Kathleen Yanotta	451-4079
Ammerman 1	102D	Testing & Advising	Katie Briscoe	451-4059
Ammerman 1	208C	Campus Executive Dean	Denise Richardson	451-4259
Ammerman 1	200	Dean of Students	Lisa Zanca	451-4176

Ammerman 1	209	Counseling Center	Lois Lien	451-4062
NFL 1	120	Student Affairs	Kelly Corrado	451-4737
NFL 1 + 2 OTTO'S	124	Human Resources	Lynda Giordano	451-4200
NFL 1	127	Academic Affairs	Michele Glavich	451-4174
NFL 1	230	Legal Services	Gall Kenehan	451-4359
NFL 1	232	Central Business Office	Stacey Buschling	451-4236
Islip Arts Bldg. 1	114	Language Lab	Catherine Garcia-Hill	451-4739
Islip Arts Bldg. 1	Suite 1	Office of Communication/RTV	Carolyn VanOphemert	451-4158
Lindsay Life Science Bldg. 1	301	Biology	Dina Vitale	451-4338
Krelling Hall 1	108	Central Admissions	Andrea Sico	451-4968
Krelling Hall 1	107	Central Records	Karen Callnski	451-4018
Brookhaven Gymnasium 1	110	Athletics	Gina Caputo	451-4380
Huntington Library 1	Cir Desk	Ammerman Library	Donna Moss	451-4181
Southampton Bldg. 1	224H	Social Science/C.J.	Elleen Clark	451-4336
Southampton Bldg. 1	117	Philosophy	Maria Cherubino	451-4093
Smithown Science Bldg. 1	100	Faculty & Prof. Advance	Michele Fitzpatrick	451-4464
NOrth Bldg. 1 + 7 OTTOS	LL	Archive Records Storage	Carol Clare	451-4008
North Bldg. 1	1st floor	Institutional Effectiveness	Melissa Lauricella	451-4129
Downtown Riverhead Pick-up Locations, 20 East Main Street, Riverhead, NY 11901 (One Monthly pick-up)				
Riverhead Downtown Ctr 1	114	Culinary Arts & Hospitality	Phyllis Somerville	548-3701
Riverhead Downtown Ctr 1	212	Dietetic Technician	Phyllis Somerville	548-3701

End of Text for Revised Attachment B

SUFFOLK COUNTY COMMUNITY COLLEGE

AGREEMENT

TO: Meredith Hartman
Vice President of Contract Administration
New York State Industries for the Disabled, Inc. (NYSID) ("Contractor")
11 Columbia Circle Drive
Albany, NY 12203-5156

FROM: Mark D. Harris, DBA
Vice President for Business and Financial Affairs
Suffolk County Community College ("College")
533 College Road
Selden, NY 11784-2899

RE: Shredding Services, in accordance with the bid terms, conditions and specifications, as more fully described in Attachment A, and Attachment B.

TERM: **December 30, 2021 through December 29, 2024**

PRICING: **Not to Exceed \$49,999.99, as set forth in Attachment A annexed hereto**

PICK-UP
LOCATIONS: As set forth in Attachment B, annexed hereto.

1. The pricing specified in Attachment A constitutes the full obligation of the College for shredding services at specific pick-up locations throughout the College, as specified in Attachment A and Attachment B, annexed hereto and made a part of this Agreement.
2. Other than subcontracting to a Member or Associate Member Agency, it is understood that Contractor is prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of this Agreement, or its right, title, or interest herein, or its power to execute this Agreement, to any other person or corporation.
3. Contractor warrants that it is not in arrears to the College or the County of Suffolk upon debt or contract and is not a defaulter as surety, contractor or otherwise on any obligation to the College or the County of Suffolk.
4. It is expressly agreed that Contractor's status hereunder is that of an independent contractor. Neither Contractor nor any person hired by Contractor shall be considered an employee of the College or the County of Suffolk for any purpose.
5. Any communications, notice, claim for payment, report or other submission necessary or otherwise required to be made by Contractor to the College, shall be deemed to have been duly made upon receipt by the College at the Business and Financial Affairs Office.
6. If any term or provision of this instrument is held invalid or unenforceable, the remainder of the Agreement shall not be affected and shall remain in full force and effect.

7. It is understood that this instrument represents the entire Agreement; that all previous understandings are merged herein; and that no modifications shall be valid unless so amended by mutual written agreement.
8. Contractor represents and warrants that it has not offered or given any gratuity to any official, employee or agent of Suffolk County or of New York State or of any political party, with the purpose or intent of securing an agreement or securing favorable treatment with respect to the awarding or amending of an agreement or the making of any determinations with respect to the performance of an agreement, and that Contractor has read and is familiar with the provisions of Local Law No. 32-1980 of Suffolk County (Chapter 386 of the Suffolk County Code).
9. Contractor represents and warrants that, unless exempt, it has filed with the Comptroller of Suffolk County the verified public disclosure statement required by Local Law No. 14 of 1976, as amended (Sec. A5-7 of the Suffolk County Code) and agrees to file an updated statement with the said Comptroller on or before the 31st day of January in each year of the Agreement's duration. Contractor acknowledges that such filing is a material, contractual and statutory duty and that the failure to file such statement shall constitute a material breach of this Agreement, for which the College shall be entitled, upon a determination that such breach has occurred, to damages, in addition to all other legal remedies, of fifteen percent (15%) of the amount of the Agreement.
10. The Contractor agrees that it shall protect, indemnify and hold harmless the College and its officers, officials, employees, contractors, agents and other persons from and against all liabilities, fines, penalties, actions, damages, claims, demands, judgments, losses, costs, expenses, suits or actions and reasonable attorneys' fees, arising out of the acts or omissions or the negligence of the Contractor in connection with the services described or referred to in this Agreement. The Contractor shall defend the College and its officers, officials, employees, contractors, agents and other persons in any suit, including appeals, or at the College's option, pay reasonable attorney's fees for defense of any such suit arising out of the acts or omissions or negligence of the Contractor, its officers, officials, employees, subcontractors or agents, if any, in connection with the services described or referred to in this Agreement.
11. **College's Non-Discrimination Notice**

Suffolk County Community College does not discriminate on the basis of race, color, religion, creed, sex, age, marital status, gender identity or expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, equal pay compensation-sex, national origin, military or veteran status, domestic violence victim status, criminal conviction or disability in its admissions, programs and activities, or employment. This applies to all employees, students, applicants or other members of the College community (including, but not limited to, vendors and visitors). Grievance procedures are available to interested persons by contacting either of the Civil Rights Compliance Officers/Coordinators listed below and are located at www.sunysuffolk.edu/nondiscrimination. Retaliation against a person who files a complaint, serves as a witness, or assists or participates in the investigation of a complaint in any manner is strictly prohibited.

The following persons have been designated to handle inquiries regarding the College's non-discrimination policies:

Civil Rights Compliance Officers

Christina Vargas
Chief Diversity Officer/Title IX Coordinator
Ammerman Campus, NFL Bldg., Suite 230
533 College Road, Selden, NY 11784
vargasc@sunysuffolk.edu
(631) 451-4950

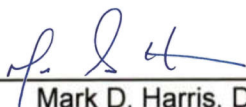
or

Dionne Walker-Belgrave
Affirmative Action Officer/Deputy Title IX
Coordinator
Ammerman Campus, NFL Bldg., Suite 230
533 College Road, Selden, NY 11784
walkerd@sunysuffolk.edu
(631) 451-4051

12. **COVID-19 Safety Protocols**

Contractor shall be required to comply with all applicable laws, regulations, mandates, standards, directives, policies and procedures issued or promulgated by the U.S. government, New York State, the County of Suffolk, and Suffolk County Community College in connection with the COVID-19 pandemic, including, but not limited to, Executive Orders, New York State reopening guidelines, and standards and directives issued by the New York State Department of Health, the Centers for Disease Control and Prevention (CDC), the United States Department of Labor's Occupational Safety and Health Administration (OSHA), and/or the New York State Department of Labor's Public Employee Safety & Health Bureau (PESH).

If the above terms and conditions are acceptable, please sign where indicated and return by email to the attention of Kathryn S. Mattia mattiak@sunysuffolk.edu, Suffolk County Community College, Office of Legal Affairs, NFL-230, 533 College Road, Selden, NY 11784-2899.

Approved: 
Mark D. Harris, DBA
Vice President for Business and
Financial Affairs

Date: 12.30.2021

APPROVED AS TO LEGALITY
Suffolk County Community College

NEW YORK STATE INDUSTRIES
FOR THE DISABLED, INC. (NYSID)
FID #: 13-2841179
Tel.: (518) 463-9706


By: Alicia S. O'Connor
College Deputy General Counsel


By: Meredith Hartman
Vice President of Contract Administration

Date: 12.30.2021

Date: 12/30/21



Preferred Source Facilitating Entity
Service Application

ATTACHMENT A

FORM 2

Each of the sections below must be completed.
Additional documents may be attached.

To be completed by the Preferred Source Facilitating Entity: NYSID
Date: 11/29/2021

Member Agency Information

Member Agency:	AHRC, NYC Chapter of NYSARC, Inc
Contact Person:	Steve Towler
E-Mail:	Steve.Towler@ahrcny.org
Phone #:	347-672-7013
Street Address:	254 West 29 th Street, Suite 700
City, State Zip:	New York, NY 10001

Corporate Partner Information (If applicable)

Corporate Partner Name:	American Security Shredding Corporation
Contact Person:	Steven Schlake
E-Mail:	steve@americanshredding1.com
Phone #:	516-766-2997
Street Address:	PO Box 402
City, State Zip:	Oceanside, NY 11572

Purchasing Agency Information

Purchasing Agency:	Suffolk Community College
Contact Person:	Beatriz Castano
E-Mail:	Cantanb@sunysuffolk.edu
Phone #:	631-451-4435
Street Address:	533 College Rd
City, State Zip:	Selden, NY 11784-2899

Prevailing Wage Information

Is this service subject to Article 9 of the NYS Labor Law?	No
If yes, please enter the PRC number from Form 1 in the box below and attach the correct Prevailing Wage Schedule to this form.	N/A
Is this service subject to the <u>New York City</u> Prevailing Wage Schedule?	No If Yes, please attach the correct Prevailing Wage Schedule to this form.

Each of the sections below must be filled out.
Additional documents may be attached if necessary.
Form fields will expand as text is entered.

Approved Preferred Source Service(s) [Click here for a link to the detailed list and definitions of approved Preferred Source offerings.](#) Please be sure to review the definitions of the service(s) you are selecting to ensure that the correct one(s) are chosen. Select appropriate service(s) from the drop down list of approved services. The service proposed must align with the customer scope of work.

NYSPSP APPROVED SERVICES

• Choose an item.	• Choose an item.
• Choose an item.	• Choose an item.
• Choose an item.	• Choose an item.
• Choose an item.	• Choose an item.
• Choose an item.	• Choose an item.

NYSID APPROVED SERVICES

• Secure Document Destruction	• Choose an item.
• Choose an item.	• Choose an item.
• Choose an item.	• Choose an item.
• Choose an item.	• Choose an item.
• Choose an item.	• Choose an item.

Provide a detailed response to the Purchasing Agency Statement of Work (Form 1) in the fields below.

Please list the actual tasks to be performed and their frequency:

See Scope of Work on Form 1

Preferred Source Facilitating Entity Service Application

Please list all applicable deliverables that the Preferred Member or Corporate Partner will provide (i.e. document images, reports, etc.):

N/A

Please list the job titles and their descriptions that the proposed project will require:

See attached

Please provide an estimated timeline for completion, and a work schedule for the proposed contract:

12/29/2024

Work Location(s)

Ammerman Campus in Selden, New York 11784; Eastern Campus in Riverhead NY 11901; Michael J. Grant Campus in Brentwood NY 11717; Sayville Center in Sayville NY; Riverhead Downtown Center in Riverhead NY. List of locations in each campus/center is included as Attachment B – Pick-up Locations.

Proposed Contract Term

12/30/2021-12/29/2024

Proposed Contract Price – Total value, annual value, unit price(s) as applicable

Contractor shall provide bi-weekly shredding service, i.e. every other week for a 12-month period at the pickup locations listed in Attachment B. Dates may vary depending on holiday and inclement weather conditions. A specific day of the week will be arranged by the College and the contractor.

Vehicle breakdown is not an acceptable reason for non-compliance to contract requirements and may be a reason for cancellation of the contract.

Equipment

Contractor shall provide 19"W x 19"D x36"H locking shredding consoles for each College-wide permanent pickup location which includes delivery and maintenance of the console. Each console must include a nylon hanging bag. Contractor shall provide pickup service for each of the shredding consoles on a bi-weekly basis. Contractor shall empty and remove material collected in the shredding consoles and empty into an otto provided by the contractor. The otto containing material for shredding shall be securely handled by contractor at all times during the pickup process. Contractor shall check that all consoles are locked after emptying. Contractor shall provide the College with a Certificate of Destruction for each pickup.

Preferred Source Facilitating Entity Service Application

Pricing

- Basic Charge for bi-weekly service, i.e., every other week for a twelve (12) month period for 19 consoles = \$199.50 and the basic charge for service every 4 weeks is each of the 56 pickup locations provided herein **\$588.00** per College-wide pickup. A College-wide "pickup" is defined as all 56 locations during one bi-weekly visit.
- Basic Charge for monthly service, i.e. one pickup per month for the College's two (2) Downtown Centers in Sayville and Riverhead at **\$40.00** per Downtown Center.
- Contractor will charge **\$10.50** per pickup for each additional stop at a new permanent location whereby a 19"W x19"D x 36"H locking shredding console with nylon hanging bag.
- If additional shredding material has accumulated beyond the capacity of the permanent shredding console, the contractor shall also pickup additional boxes of shredding at the cost of **\$ 4.39** per box. The College will provide its own boxes.
- Contractor shall provide seven (7) 95 gallon otto containers for use by the College at the North Bldg., Ammerman Campus, 533 College Road, Selden, New York. Contractor will charge **\$ 32.00** per 95 gallon otto picked up at the North Bldg. location upon the College's request. The minimum number of ottos for pickup will be a quantity of three (3). The College will coordinate these pickups with a normal routine pickup day to avoid additional cost for a separate day pickup.
- Upon request by the College, contractor shall provide a 95 gallon otto to be delivered to a location at any of the three campuses for use on a temporary basis. The College will arrange with the contractor for delivery or pickup of the otto during a normal routine bi-weekly college-wide pickup to avoid additional pickup costs. The contractor will charge **\$ 32.00** for each additional otto pickup.
- On occasion a pickup may be required at the North Bldg., Ammerman Campus containing mixed media (CDs, floppy discs, and zip drives). The contractor will charge **\$64.80** per 95 gallon otto pickup or **\$6.48** per box.

College Contact

College contact person for the daily shredding operation is Jill Bauccio. She can be reached at (631)-451-4008. Billing shall be submitted monthly must include an itemization of all monthly pickups along with a certificate of destruction. Billing shall be submitted electronically to Jill Bauccio at bauccij@sunysuffolk.edu as well as the Accounts Payable Office at cboap@sunysuffolk.edu. Payment terms are NET30.

Special Requirements

Describe any special requirements, (i.e. certifications, industry standards, mandatory staffing levels, emergency requests, security, uniform, or background checks) for the service(s) being performed.

N/A

Preferred Source Facilitating Entity Service Application

By signing below, the undersigned attests that they have completed the following:

1. Reviewed Form 1 from the Purchasing Agency and confirmed that the Preferred Source Facilitating Entity, Preferred Source Member and, if applicable Corporate Partner are able to satisfy the form, function, and utility of the service required;
2. Responded to any concerns, suggestions, or questions submitted in writing by the purchasing agency;
3. Completed Forms 2 & 3.

The undersigned recognizes that this Service Application (Forms 1, 2, 3, and any additional attachments) is submitted for the express purpose of assisting the New York State Office of General Services ("OGS") in making a determination regarding approval of the Service Application and that OGS will rely on the information disclosed in this Service Application in making its determination. The undersigned acknowledges that OGS may, in its discretion, verify the truth and accuracy of all statements made and information provided herein. The undersigned agrees and acknowledges that this Service Application may become part of the final contract if a contract is executed. The undersigned acknowledges that the final fully executed contract may be posted or otherwise made publicly available. The undersigned attests that they are authorized to sign on behalf of the Preferred Source Facilitating Entity, Preferred Source Member and, if applicable, Corporate Partner. The undersigned further attests that they have read each page of the attached Service Application and are in agreement with the scope of the work described therein, the prices contained therein, and all other material terms.

Preferred Source Member Authorized Signature:

Printed Name:

Click here to enter text.

Date:

Click here to enter text.

Corporate Partner Authorized Signature (if applicable):

Printed Name:

Marybeth Lund

Date:

12-17-21

Preferred Source Facilitating Entity Authorized Signature:

Printed Name:

Click here to enter text.

Date:

Click here to enter text.

1. Upon completing and signing Forms 2 and 3, submit the completed application to the Purchasing Agency via mail or e-mail along with the Market Comparison, Designating Agency Corporate Partner Approval (if applicable), Prevailing Wage Schedule (if applicable), and a Prior Contract Approval Letter (if applicable).
2. Preferred Source Facilitating Entity must obtain Purchasing Agency signature of approval (Form 4) before submitting an application to NYS OGS.

End of Text for Attachment A

ATTACHMENT B - PICK-UP LOCATIONS

West Campus Pick-up Locations - Crooked Hill Rd., Brentwood, NY 11717-1902 (Bi-weekly pick-up) (Updated: 11/22/21)

Building	Room #	Location	Contact Person	Phone
Captree Commons	110	Campus Activities	Michele Cadiz	851-6702
Captree Commons	105	Health Services	Nancy Schaefer	851-6709
Caumsett Hall	20	Counseling	Donna D'Arienzo	851-6262
Caumsett Hall	30	Financial Aid	Zobeida Carlina	851-6712
Caumsett Hall	100	Academic Affairs	Michele Glavich	851-6522
Caumsett Hall	104	Executive Dean	Michele Glavich	851-6520
Caumsett Hall	106	Student Services	Karen Timlin	851-6521
Caumsett Hall	110	Admissions	June Middendorf	851-6291
Caumsett Hall	113	Registrar	Jeanine Kirk-Marcello	851-6782
Caumsett Hall	113	Cashier	Janet Napoli	851-6779
Multi-Purpose (HSEC)	A102	Math, HVAC, Manufac. Tech.	Mary Ramos	851-6751
Multi-Purpose (HSEC)	A302	Social Science	Jean Nolin	851-6572
Multi-Purpose (HSEC)	A202	Nursing	David Schmitt	851-6571
Caumsett Hall	220	Career & Transfer Center	Thomas Tartaglia	851-6876
Paumanok Hall	109	Veterinary Science	Theresa Patterson	851-6946
Nesconset Hall	One	Business & Technology	Suzanne McCall	851-6762
Sagitkos	201	Instruction	Denise Drevis	851-6786
Sagitkos	101	ESL	Kenyis Rosario	851-6519

East Campus Pick-up Locations, 121 Speonk-Riverhead Rd., Riverhead, NY 11901-3499 (Bi-weekly pick-up)

Building	Room #	Location	Contact Person	Phone
Peconic	212	Counseling	Julie Bohn	548-2524
Peconic	216	Admissions	Karen Miglino	548-2516
Peconic	230	Business Office	Gina Sirico	438-2549
Peconic	224	Dean of Students	Joan Scanlon	548-2514
Peconic	115	Health Services	Virginia Hutchins	548-2510
Shinnecock	220	Math and Science	Kim Wourgola	548-2628
Corchaug	7	Nursing	Christine Dyer	548-3730
Orient	118	Office of Instruction	Adrienne Michaud	548-2577

Ammerman Campus Pick-up Locations, 533 College Road, Selden, NY 11784-2899 (Bi-weekly pick-up)

Building	Room #	Location	Contact Person	Phone
Kreiling Hall	106	Health Services	Agnes Hahn or Gerri Keane	451-4047
Babylon Student Center	205	Career Services	Ellen Richards	451-4049
Riverhead	39	EMT/Paramedic Program	Paul Marra	451-4718
Riverhead (2 consoles)	100	Computer Center	Laurel Wind	451-4595
Riverhead (2 consoles)	106C	Nursing & Education, Health & Human Services	Leonor Nicosia Cecilia Bishop	451-4265
Ammerman	10	Registrar	Kelli Malerba Stacey Shanley	451-4648
Ammerman	10	Cashier	Allen Lee	451-4081
Ammerman	16	Financial Aid	Lisa Sayer	451-4066
Ammerman	100E	Business Office	Allen Lee	451-4081

Ammerman	102D	Testing & Advising	Aida Monza	451-4056
Ammerman	200	Campus Executive Dean	Denise Richardson	451-4259
Ammerman	200	Dean of Students	Lisa Zanca	451-4176
Ammerman	209	Counseling Center	Roseanna Michelsen	451-4062
NFL	120	Student Affairs	Jill Bauccio	451-4008
NFL	124	Human Resources	Lynda Giordano	451-4200
NFL	230	Legal Services	Gail Kenehan	451-4359
NFL	232	Central Business Office	Stacey Busching	451-4236
Islip Arts Bldg.	114	Language Lab	Catherine Garcia-Hill	451-4739
Lindsay Life Science Bldg.	301	Biology	Diane Vitale	451-4316
Huntington Library	104	Central Admissions	Andrea Sico	451-4968
Huntington Library	104	Central Records	Karen Calinski	451-4018
Brookhaven Gymnasium	110	Athletics	Gina Caputo	451-4380
Huntington Library	Cir Desk	Ammerman Library	Carolyn Squires	451-4173
Southampton Bldg.	224H	Social Science/C.J.	Eileen Clark	451-4336
Southampton Bldg.	117	Philosophy	Maria Cherubino	451-4093
Smithown Science Bldg.	100	Faculty & Prof. Advance	Michele Fitzpatrick	451-4464
North Bldg.	1st floor	Institutional Effectiveness	Melissa Lauricella	451-4129
Downtown Sayville Pick-up Locations, 30 Greene Avenue, Sayville, NY 11782 (One Monthly pick-up)				
Sayville Downtown Center	112	School of Nursing	Susan Signorelli	851-6970
Downtown Riverhead Pick-up Locations, 20 East Main Street, Riverhead, NY 11901 (One Monthly pick-up)				
Riverhead Downtown Center	114	Culinary Arts & Hospitality	Phyllis Somerville	548-3701
Riverhead Downtown Center	212	Dietetic Technician		548-3741

End of Text for Attachment B