

Creating and Grading Wikis



This tutorial will explain how to create and grade wikis. Wikis encourage collaboration between students by having them share the task of building a content repository. Students can create and edit wiki pages as well as contribute content. Instructors may choose to grade students' participation in the wiki.

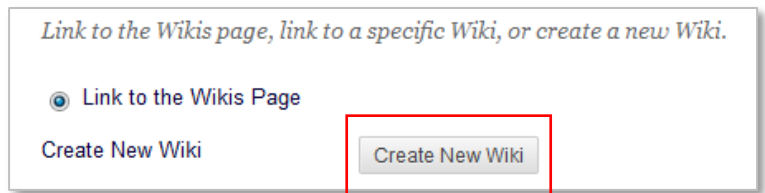
How to Create a Wiki

1. Navigate to the **Content Area** in which you wish to place the wiki.
Please note: You can also create a Course Menu link to the wiki.

2. Go to **Tools** → **Wikis**



3. Click on the button **Create New Wiki**.



4. On the **Create Wiki** page give your Wiki a **Name** (1); provide your students with **Instructions** (2) for the wiki.

* Indicates a required field.

Cancel Submit

WIKI INFORMATION

* Name **1**

Instructions

2

Path: p Words: 0

5. Optionally, limit the availability of the Wiki by setting the **Display After** and/or **Display Until** Date/Times.

WIKI DATE AND TIME RESTRICTIONS

Wiki Availability Yes No

Limit Availability Display After

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

6. **Wiki Participation** should be **Open to Editing** and **Open to Commenting** to the students until you do not wish them to make changes anymore.

WIKI PARTICIPATION

Student Access Closed to Editing Open to Editing

Student Comment Access Closed to Commenting Open to Commenting

7. If the Wiki will be a graded item, select **Grade** and enter in the **Points Possible**.

Grade Wiki No grading Grade : Points possible :

8. If you choose to grade the wiki, you can set a **Due Date** and associate a **Rubric**.
Please note: The Due Date and Associated Rubrics functions will not be visible unless you select Grade.

Grade Wiki No grading Grade : Points possible :

Show participants in "needs grading" status after every Page Saves

Due Date

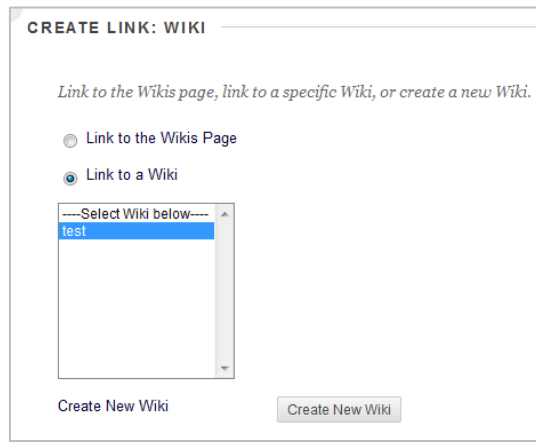
Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Associated Rubrics

Name	Type	Date Last Edited	Show Rubric to Students
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9. Click on **Submit**.

10. In the next page that opens, the wiki you just created should be selected in the **Link to a Wiki** list box.

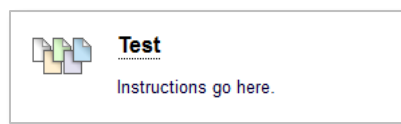


11. Click on **Next**.
12. Provide your instructions for the wiki again so that your students can read them in two places.

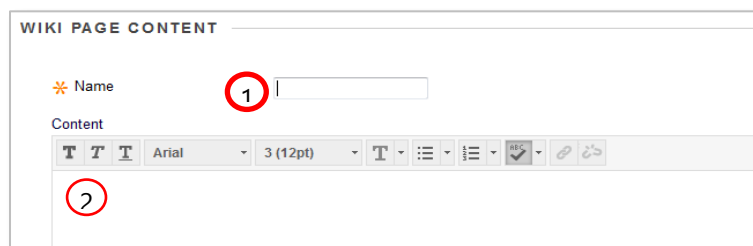


How to Create a Wiki Page

1. Go back to your content area and click on the wiki link you just created.



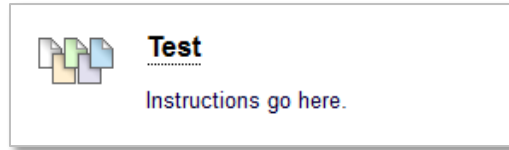
2. On the **Create Wiki** page, enter in a **Name** (1) for the home page of the wiki; provide some content on the home page or an outline of what you want your students to fill in (2).



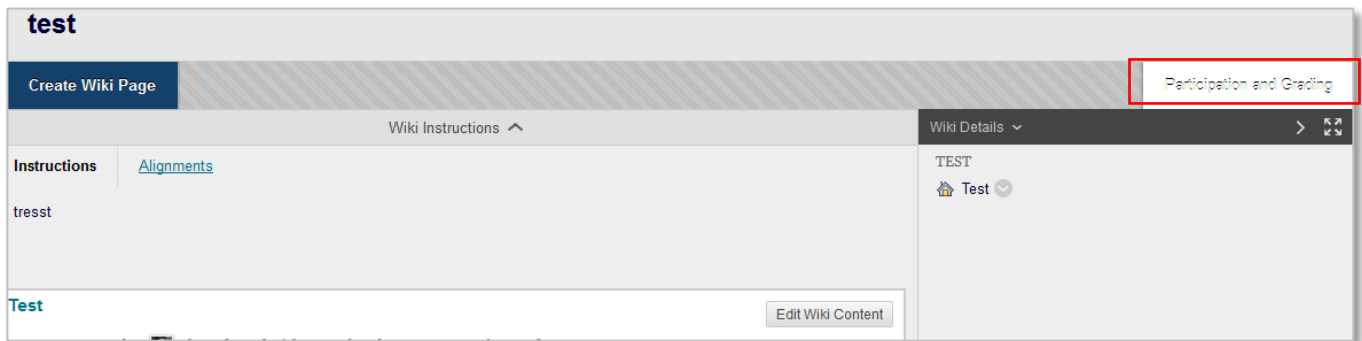
- Click on **Submit** to save your changes.

Grading a Wiki

- Go to the content area and click on the link to the wiki.



- On the wiki page, click on **Participation and Grading**.



- From here you can quickly view each individual's participation percentage and word count.

Name ▲	Words Modified (Number Count)	Words Modified (Percentage)	Page Saves (Number Count)	Page Saves (Percentage)
Alexandra Belanich	1	10%	1	50%
Alexandra Belanich_PreviewUser	9	90%	1	50%

Displaying 1 to 2 of 2 items | [Show All](#) | [Edit Paging...](#)

- Click on the student whose participation you wish to view.

Name ▲	Words Modified (Number Count)	Words Modified (Percentage)	Page Saves (Number Count)	Page Saves (Percentage)
Alexandra Belanich	1	10%	1	50%
Alexandra Belanich_PreviewUser	9	90%	1	50%

Displaying 1 to 2 of 2 items | [Show All](#) | [Edit Paging...](#)

5. Click on the **Page Version** you wish to view (1). The most recent one is typically the one you will consider for grading but if there were multiple revisions or a case where a student removed another student's work, you may wish to view a previous version; enter in a **Grade** (2) and any **Feedback** (3) you wish to provide; click on **Ok** (4) to save and grade another student.

The screenshot displays a 'Wiki Instructions' interface. On the left, a table lists page versions. The first row is highlighted, with a red circle '1' around the 'Test' link. The table columns are 'Page Version', 'User's Modifications', 'Created On', and 'Words Modified'. The first row contains 'Test', 'Compare to Version 1', '5/11/16 2:14 PM', and '9'. Below the table, it says 'Displaying 1 to 1 of 1 items' with 'Show All' and 'Edit Paging...' buttons.

On the right, the 'Wiki Details' sidebar is visible. At the top, it shows the user 'Alexandra Belanich_PreviewUser'. Below that, the 'GRADE' section has a date '5/11/16 2:14 PM', a red circle '2' around the input field, and a score of '/10'. The 'FEEDBACK TO LEARNER' section has a red circle '3' around the text input area. At the bottom of the sidebar, there are 'Cancel', 'Save Draft', and 'Submit' buttons. Below that is a 'PARTICIPATION SUMMARY' section with 'Modified By: Alexandra Belanich_PreviewUser', 'Words Modified: 9 (90%)', and 'Total Page Saves: 1 (50%)'. At the very bottom right, there is a red circle '4' around the '← OK' button.