

## **The Assessment Advisory Council Charge**

The Assessment Advisory Council (ACC) is responsible for tracking and reviewing the implementation of the Comprehensive Assessment Plan for Institutional Effectiveness (CAPIE). In this role, the AAC:

- Evaluates the CAPIE to ensure that the processes and activities within the document align with Middle States Commission on Higher Education (MSCHE) standards, SUNY requirements, and best practices in higher education and to provide recommendations for change where appropriate
- Systematically reviews assessment plans and final reports (outcomes assessment) from academic programs and administrative and educational support (AES) units
- Provides end-of-year reviews, with recommendations, of assessment plans/reports and academic/AES program/unit reviews
- Assists in facilitating communication of the importance of assessment to the broader college community as well as a reporting of results to the appropriate stakeholders.

That AAC is co-chaired by the Director for Planning and Institutional Effectiveness, an academic affairs representative, and a staff member from an AES unit. In these leadership roles, they provide recommendations, based on input from the AAC, on membership, practices and protocol, as well as yearly updates on academic and AES progress to the Vice President for Academic and Student Affairs and the Vice President for Planning and Institutional Effectiveness. These recommendations are also forwarded to the Joint Planning and Assessment Council (JPAC), which is the College's planning and assessment recommending body, for final action.