

MEMORANDUM

TO: John Burgess, Gene Farry, and Bob Mott (Athletic Directors/Coordinators)
Robert Beodeker, Sue Hood, and Naomi Phelps (Directors of Student Activities)

FROM: Michael Weissberg
Vice President for Student Affairs

DATE: January 16, 1996

The Deans of Students and I have recently discussed how we might promote greater participation in our intercollegiate athletic programs by students on campuses which do not have the team they are interested in. While we realize that the procedures listed below may to a large extent already be a part of your standard operating procedure, we nevertheless are requesting that you make whatever modifications are necessary to insure that the following procedures are followed.

1. The Athletic Directors and Student Activities Directors should continue to work together to insure that intercollegiate athletic information (e.g., general information, tryout announcements, schedules, etc.) is disseminated through orientation, student activities newsletters, flyers, etc.
2. As a general rule, when a campus is having tryouts for a team that is not available on the other campus(es), information should be made available to the other campus(es) in the same time frame as it is made available on the home campus. More specifically, information sent to the Eastern campus should go to both Bob Beodeker and Bob Mott; information sent to the Western campus should go to John Burgess and Naomi Phelps, and information sent to the Ammerman campus should go to Sue Hood and Gene Farry.
3. Each Student Activities Office should establish one bulletin board or similar location where intercollegiate athletic information and team tryout announcements can be posted. Students should be made aware of this central location through all available means. In addition, each Athletic Director/Coordinator should publicize non-duplicative intercollegiate athletic opportunities on the other campuses in the same manner as is done to promote athletic opportunities on your home campus.

Thank you for your attention to this matter, and please let me know if you have any suggestions or concerns regarding our efforts in this area.

MW:as
cc - Deans Braxton, Parrish, and Reisser

Information Copy
President Cooper
Provosts Blake, LaLima and Yarborough