



STRATEGIC PLANNING COUNCIL

Thursday, April 22, 2021

Virtual Meeting held via Microsoft Teams

MINUTES

In attendance:

Nina Acquavita	Daphne Gordon	Amy Mueller
MaryLou Araneo	Kaliah Greene	Dr. Patty Munsch-Eilbeck
Shady Azzam-Gomez	Dr. Mark Harris	Dr. Mary Reese
Dr. Paul Beaudin	Arlene Jackson	Raymond Roses
Joanne Braxton	David Johnson	Denny Teason
Dr. Caroline Burns	Dr. Camille Karlson	Christina Vargas
Dr. Donna Ciampa	Dr. Alexander Kasiukov	Scott Votke
Thomas Flesher	Theodore Koukounas	Carol Wickcliffe-Campbell
Michael Forte	Daniel Linker	Joshua Wolfson
Kaitlyn Gambina, Student Trustee	Louis Petrizzo	

Professor Theodore Koukounas began the meeting at 3:48pm by welcoming the membership to the first meeting in over a year.

- The last meeting was February 6, 2020, right before the COVID-19 pandemic hit and took us in a different direction, pausing the Strategic Planning process. We find ourselves now having to reignite and possibly modify the work we were doing.
- The minutes from February 6, 2020 were reviewed and there being no corrections suggested, a motion was made to approve them. A vote was taken and the minutes were accepted as written.
- Thanked Kaliah Greene for her assistance since Dr. Jeffrey Pedersen retired in January. His retirement has created a vacancy for SPC Co-Chair and the guidelines suggest that a nomination should come from the membership, with final approval coming from Interim President Louis Petrizzo.
- A call was put out for nominations but since there was no response, is there anyone here who would like to co-chair? Kaliah Greene was nominated and unanimously voted in as the next SPC Co-Chair.

Suffolk County Community College promotes intellectual discovery, physical development, social and ethical awareness, and economic opportunities for all through education that transforms lives, builds communities and improves society.

Central Administration
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Grant Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500

- A lot of work has been done already but we need to move on in the Strategic Plan process. As a reminder, the current Strategic Plan (2013-2020) had been extended by the Board of Trustees to December 2021 due to the COVID-19 pandemic.
- There had been some discussion at previous SPC meetings regarding whether or not we should move forward with the process while the College continues its search for a President. The pros and cons were discussed at those meetings and it was decided that we should continue.
- Understanding that the December 2021 due date is aggressive, if more time is needed, another extension would be voted on by the SPC and then proposed to the Board of Trustees for their approval.
- The pandemic has changed the world and impacted our vision, values, and goals as an institution. We should be planning for our new normal and the next Strategic Plan should reflect those changes.
- The focus groups conducted before the pandemic consisted of five questions and they gave us a great foundation to build on. Now we would like to reconvene the Focus Group and Survey Subcommittee to discuss how we're going to gather information and who we should talk to so we can see what is now more important to our stakeholders since the pandemic. Previous stakeholders we've spoken to consisted of staff, faculty, students, administrators, Cabinet member, feeder high schools, feeder colleges and universities, advisory boards, community partners, the retirees, and many others. Let's keep the Fall semester open for additional reflection.
- Looking to reconvene the Mission and Institutional Goals, Measurable Institutional Objectives, and Key Performance Indicators subcommittees to revisit what we have built already to see what, if any, changes should be made post COVID
- We will rely heavily on Governance going forward in the process as they represent faculty opinions.
- Based on previous experience with a new President coming in after the Strategic Plan was completed and wanting to make small changes to the Plan, we should have a resolution in place allowing our new President to be able to make tweaks to the Strategic Plan when they come in.
- Right now, the immediate goal is to revisit the proposed mission, values, goals, and descriptors. We need to create this structure so that we can reaffirm or change what we've developed pre-COVID.
- The Board of Trustees gets updates each step of the way and they make recommendations before they approve the finalized Plan. This is done after development of IGs, MIOs, and KPIs.
- The draft architecture will be sent out with the five phases and will include the week with the activity and who is responsible. If we go with the 12-month process, that puts implementation at Fall 2022 and will have the Strategic Plan run Fall 2022 – Fall 2027. In early 2026 we would start the strategic planning process all over again. This also keeps us in line with our Middle States accreditation. Instead of having a seven-year plan, we would have a five-year plan, knowing that in year four we would begin looking to start the process again.
- Thanks goes out to Melissa Lauricella from OPIE for researching the strategic plans at other two- and four-year institutions. Most institutions are doing either three-year or five-year plans; rarely did we see a seven-year plan simply because in this climate it is very hard to plan out for seven years. We may need to have a formal vote in the future to change the process from seven years to five years.

- Looking to form the following subcommittees of 8-10 members each: Focus Group and Survey Subcommittee and a Mission and Institutional Goals Subcommittee. The Focus Group and Survey subcommittee would review questions, history, and identify potential stakeholders to participate in focus groups or surveys. The Mission and Institutional Goals Subcommittee would not meet yet. Looking to do the same as last time, create a BlackBoard shell where documents and information can be posted in one place for review by all SPC members. The transparency seemed to work well. If you're interested in either one of those subcommittees, please email Melissa Lauricella in OPIE by next Wednesday. Faculty involvement from all campuses is strongly encouraged.
- The January 2021 update of the Operational Plan has been completed and sent out. The next updates are in June and August. The Institutional Effectiveness Report will be distributed by the end of the semester.

With no further business to discuss, the meeting was adjourned at 4:49pm.