

Student Privacy Rights and Designating Directory Information

Notice of Student Privacy Rights

Suffolk County Community College complies with the Family Educational Rights and Privacy Act (FERPA). This act protects the privacy of education records and provides guidelines for the correction of inaccurate or misleading data. Students also have the right to file complaints with FERPA if the institution allegedly fails to comply with the act.

Copies of the College's FERPA policy may be found on SCCC's three campuses in the Offices of the Associate Deans of Student Services, as well as in the central Office of Legal Affairs and Office of the College Registrar (NFL building, Ammerman campus). Questions regarding FERPA may be referred to any of the above offices.

Currently enrolled students may withhold disclosure of Directory Information. To request nondisclosure, you must provide written notification to your home campus Registrar's Office. Suffolk County Community College assumes that the absence of the written request for nondisclosure of Directory Information indicates approval for disclosure. Students may choose to allow information in their education records to be released to others. For more information regarding the release of education information, please visit your campus Registrar's Office.

Public Notice Designating Directory Information

Suffolk County Community College designates the following categories of student information as public or "Directory Information". This does not mean, however, that the college will indiscriminately release such information about students. Requests for Directory Information on all SCCC students or categories of students will generally not be honored. Release will be restricted to information on individual students only, with each request considered on an individual basis by the Deans of Student Services and/or the Registrar's Offices. Suffolk County Community College designates the following items as Directory Information:

- Name
- Address (permanent, local and email)
- Telephone number (permanent and local)
- Photograph
- Dates and status of enrollment
- Major field of study
- Honors, awards or special recognition
- Weight and height, if a member of an athletic team
- Prior schools attended and degrees awarded
- Participation in officially recognized sports and activities