SPRING 2017

PROFESSIONAL DEVELOPMENT & CONTINUING EDUCATION
DAY, EVENING & DISTANCE EDUCATION

Professional Development and Continuing Education · 631-451-4114
Day, Evening and Distance Education · 631-451-4000

Suffolk
COUNTY COMMUNITY COLLEGE

sunysuffolk.edu

SUFFOLK COUNTY COMMUNITY COLLEGE

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Ammerman Campus
533 College Road
Selden, NY 11784
631-451-4000

Michael J. Grant Campus
Crooked Hill Road
Brentwood, NY 11717
631-851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901
631-548-2500

Culinary Arts & Hospitality Center
20 East Main Street
Riverhead, NY 11901
631-548-3701

Sayville Center
30 Greene Avenue
Sayville, NY 11782
631-851-6972

SCHOOL CLOSINGS

The following stations will be announcing any cancellations of classes during the spring 2017 semester:

WBLI.....106.1 FM
WALK.....1370 AM / 97.5 FM
WBAB.....102.3 FM
WLNG.....92.1 FM
The Shark.....94.3 FM
NEWS 12 L.I.....Cable TV News

School closing messages are also available by calling 631-696-4910.

GET CONNECTED at SUNYSUFFOLK.EDU

YOUR SUCCESS STARTS AT SUFFOLK

At Suffolk County Community College, you will find affordable, quality higher education delivered in small class settings, led by faculty with credentials from many of the country's most acclaimed colleges and universities. Here, we believe education is critical for building strong families, vibrant communities and a skilled workforce.

Suffolk is one of the 64 colleges and universities that make up the State University of New York (SUNY) system. With an enrollment of approximately 27,000 students, we are the largest community college in New York State. As a premier, learning-centered institution, we offer more than 100 degree and certificate programs.

Our students are among the best and brightest in the region. Many of them choose to earn an associate degree here and then transfer with full credit to a highly rated four-year college or university to pursue a bachelor's degree. By spending the first two years of their higher education experience at Suffolk, they receive a quality education while saving tens of thousands of dollars. Our students also excel outside the classroom as leaders in over 90 student organizations and clubs or on one of our NJCAA Division III or intramural sports teams.

I am pleased to share with you that the College is an exceptional higher education resource. Suffolk's faculty, staff, and administrators are dedicated to fostering an environment that helps students attain their academic goals, while embracing the philosophy of lifelong learning. Ultimately, this approach provides our students with an advantage as they enter the workforce.

Whether you are starting your college experience, seeking to advance in your current position, or have made the decision to transition into another career, Suffolk County Community College provides the very best programs, instruction and student support services. There is no doubt that we are the best, most affordable choice for you as you pursue your educational goals.

Sincerely,

Dr. Shaun L. McKay

President

Through education comes transformation and economic empowerment. Registration is going on NOW! Call (631) 451-4000 or visit sunysuffolk.edu.

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Professional Development and Continuing Education

Are our courses meeting your needs?
Visit http://instsrv.sunysuffolk.edu/survey/ceserv3.html
to respond to a brief seven question survey
that will help us serve you better.

CONTINUING EDUCATION REGISTRATION INFORMATION

1. Please print clearly, except for signature.
2. List the course number, CRN, and title of the course for which you are registering.
3. Sign the Declaration of Residence. If the statement does not apply to you, contact the Cashier's Office at: Eastern Campus - 631-548-2545 • Ammerman Campus - 631-451-4086 • Michael J. Grant Campus - 631-851-6730
4. You must include a check or money order, made payable to Suffolk County Community College, for the tuition payment. Cash will not be accepted.
5. Submit the completed registration form and payment by mail or in person to the Registrar's Office at the campus to which you are applying for a course.
6. If you wish to register and pay online, please visit the College website at sunysuffolk.edu. New students must follow the new, non-degree student application procedure before registering. Use this form only if you have never attended or applied to SCCC, and you wish to take continuing education classes without being admitted to a degree program. Please allow one business day for this application to be processed prior to registering. Entering your email address will result in immediate confirmation of your application once you submit it. Prior applicants can register immediately online.
7. Please note the room assigned ON YOUR SCHEDULE as it may be different than that which is listed in this brochure.

GENERAL INFORMATION

COURSE LOCATIONS

Ammerman Campus • 533 College Road • Selden, New York 11784
Eastern Campus • 121 Speonk-Riverhead Road • Riverhead, New York 11901
Michael J. Grant Campus • Crooked Hill Road • Brentwood, New York 11717
Sally Ann Slacke Center • Michael J. Grant Campus • Crooked Hill Road • Brentwood, New York 11717
Culinary Arts and Hospitality Center • 20 East Main Street • Riverhead, New York 11901
Sayville Downtown Center • 30 Greene Avenue • Sayville, New York 11782

CLASS CANCELLATION AND REFUND POLICY

If a course should be canceled due to insufficient enrollment, you will be notified by the Registrar's Office and you will have a check issued as promptly as possible. Full tuition refunds will be automatically issued to students who officially withdraw/drop up to one (1) day prior to the first class meeting. For all courses that meet more than once but are shorter than the full semester, an official withdrawal prior to the second class meeting will result in a 50% refund of tuition. Please visit http://www.sunysuffolk.edu/Continuing.asp for additional information.

ADMITTANCE TO CLASS

Since all courses are enrolled on a first-come, first-served basis, we encourage you to apply early. Students will be mailed a receipt within two weeks of registration. If you do not receive this, please call the Registrar's Office at the campus for which you are registering. You do not need a special card or receipt to be admitted to class. Instructors are provided with class lists with the names of those officially registered. You will not be admitted to class unless your name is on a class list and you have paid your tuition and applicable fees. Once again, please make note of the room in which your class is meeting, as noted ON YOUR SCHEDULE. That is the room to which you should report for class. It may be different than that which is noted in the brochure.

REFUND CHECK CHARGE

A fee of $30.00 will be charged for any check that is returned to the College for any reason.

NOTE: THE COLLEGE RESERVES THE RIGHT TO CANCEL ANY COURSE, TO MAKE CHANGES IN FEES OR SUBSTITUTIONS IN FACULTY AND TO CHANGE DAYS OR HOURS WHEN NECESSARY. EVERY EFFORT IS MADE TO PROVIDE NECESSARY, CORRECTED INFORMATION TO THE STUDENTS AS SOON AS POSSIBLE.

Suffolk County Community College is committed to equal opportunity/affirmative action and promotes admissions, academic, and employment policies and practices that do not discriminate against any person because of sex, race, color, creed, religion, age, marital status, veteran status, national origin, sexual preference, or physical handicap.

Continuing Education Registration Form – Spring 2017

Last Name: _____First Name: _____Middle Name: _____

Your Social Security Number is used to coordinate the collection of information for all your student records. Authority to collect the Social Security Number is granted under Section 355 of the New York Education Law.

Social Security #:_____

TERM: _____ Fall _____ Spring _____ Summer _____ Wintersession Year:_____

Mailing Address: _____

City: _____ State: _____ZIP: _____

Permanent Address *(address where you reside)*: _____

City: _____ State: _____ZIP: _____

County (if other than Suffolk): _____ Home Phone: ( )_____ Cell Phone: ( )_____

High School Attended:_____

Date of Birth: Day _____ Month _____ Year _____

Former Last Name: _____

Gender: _____Home Campus:_____ Email: _____
F=Female / M=Male A=Ammerman (Selden) E=Eastern (Riverhead) W=West (Michael J. Grant/Brentwood)

Ethnicity/Race (for statistical purposes only):
Are you Hispanic/Latino? ☐ Yes ☐ No

If Hispanic or Latino, please indicate your ethnicity (select one): ☐ Cuban ☐ Dominican ☐ Mexican
☐ Puerto Rican ☐ South American ☐ Central American ☐ Other Hispanic/Latino

All applicants please indicate your race (select one or more): ☐ American Indian or Alaska Native
☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White

Background Information:

1. Have you ever been convicted of a felony?	☐ Yes	☐ No
2. Have you ever been suspended from college for disciplinary reasons?	☐ Yes	☐ No
3. Have you been a legal resident of the State of New York for the past twelve (12) months?	☐ Yes	☐ No
4. Have you been a resident of the County of Suffolk for the past six (6) months?	☐ Yes	☐ No
5. Are you a citizen of the United States?	☐ Yes	☐ No
6. Are you a veteran of the United States Armed Forces?	☐ Yes	☐ No

Emergency Contact Information:

Last Name: _____ First Name:_____

Address:_____ Relationship:_____

Primary Phone: _____ ☐Home ☐Work ☐Cell ☐ Other Secondary Phone: _____ ☐Home ☐Work ☐ Cell ☐Other

Course Selection:

CAMPUS	CRN #	SUBJECT	COURSE #	TUITION AND FEES
(A, E, W)	(ex. 91508)	(ex. ENG)	(ex. 101)	

Form of Payment: ☐ Check ☐ Money Order Amount Due $ _____

Signature: _____ Date: _____

Mail this form to the Registrar's Office at the campus where you are applying for courses.

Suffolk County Community College
Eastern Campus
Registrar's Office
121 Speonk-Riverhead Road
Riverhead, NY 11901

Suffolk County Community College
Ammerman Campus
Registrar's Office
533 College Road
Selden, NY 11784

Suffolk County Community College
Michael J. Grant Campus
Registrar's Office
Crooked Hill Road
Brentwood, NY 11717

****

For Office Use Only: (NEWNONM: SAAQUIK/SFAREGS)
Processed by: _____ Campus: _____ Date:_____Revised 5/10/15

Professional Development and Continuing Education Courses

We recognize our commitment to returning students and to those in our community who require job-entry skills. For this reason, we have arranged to offer a select group of classes under a special fee arrangement.

HIGH SCHOOL EQUIVALENCY

XBS066 TASC PREPARATION* **Tuition $150.00**

As of January 2014, New York State replaced the GED exam with the Test Assessing Secondary Completion (TASC). This comprehensive basic skills and college preparation course is a complete program that provides the student with individualized assessment, 90 hours of instruction, computer lab time, practice tests and an opportunity to apply to sit for the TASC exam. Class runs from January through May. ***All students must be 18 years of age or older to register for these classes.*** For additional information, call 631-451-4926.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32507	Eastern	Mon/Wed	1/23-5/17	6:00pm-9:00pm	Shinnecock, Bldg., 101
32508	Riverhead	Mon/Wed	1/23-5/17	9:30am-12:30pm	223
32509	Ammerman	Tu/Th	1/24-5/16	3:30pm-6:30pm	Riverhead Bldg., 201
32510	Ammerman	Tu/Th	1/24-5/16	6:30pm-9:30pm	Riverhead Bldg., 201
32511	Grant	Mon/Wed	1/23/5/17	5:30pm-8:30pm	Sally Slacke Ctr., 103
32512	Grant	Mon/Wed	1/23-5/17	9:30am-12:30pm	Sally Slacke Ctr., 103
32513	Sayville	Tu/Th	1/24-5/16	6:00pm-9:00pm	302

BASIC SKILLS

XBS107 FOUNDATIONS FOR COLLEGE SUCCESS* **Tuition $408.00**

This is a basic skills course to prepare students for college-level work by helping them develop their reading, writing, math and computer skills and also enhancing their critical thinking and problem-solving skills. (14 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32514	Ammerman	Wednesday	1/25-5/3	6:30pm-9:30pm	Islip Arts Bldg., 207

XBS113 A GRAMMAR REFRESHER **Tuition $96.00**

Review the basics of English grammar in a relaxed atmosphere. Basic vocabulary and spelling skills, punctuation, all parts of speech and proper sentence completion are covered. An excellent primer for academic, business or personal use. (This course is designed for English-speaking students.) (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32515	Sayville	Saturday	2/4-2/25	10:00am-1:00pm	303

XBS110 OVERCOME YOUR FEAR OF PUBLIC SPEAKING **Tuition $144.00**

Learn the art of oral communication and put your fears behind you. This course will lead you through exercises that will help you to identify and overcome that fear, give you practice in many communication situations, and help you to develop the confidence for more effective communication in any setting. (8 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32516	Ammerman	Tu/Th	2/14-3/21	6:30pm-8:30pm	Riverhead Bldg., 210

XBS103 BASIC READING SKILLS BRUSH-UP **Tuition $144.00**

Review the basics of reading comprehension. Techniques for identifying the main idea of a paragraph and improving reading speed are covered. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32517	Sayville	Monday	1/30-2/27	6:00pm-10:00pm	311

XBS105 BASIC MATH SKILLS BRUSH-UP **Tuition $144.00**

Review the basics of arithmetic and algebra through practice exercises. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32518	Ammerman	Tuesday	2/7-2/28	6:00pm-10:00pm	Islip Arts Bldg., 202

XBS106 STUDY SKILLS **Tuition $33.00**

This course is designed to improve the student's ability to study for college level courses. This skill is essential to a student's academic success. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32523	Ammerman	Saturday	1/21	9:30am-12:30pm	Islip Arts Bldg., 202

*Course Carries Student Accident Insurance Fee of $9.00

XBS108 IMPROVING YOUR WRITING SKILLS **Tuition $135.00**

This course will cover both the theory and the practice of writing. These skills are essential to a student's academic success. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32546	Grant	Tu/W/Th/F	1/17-1/20	2:00pm-5:00pm	Sally Slacke Ctr., 103

XMA102 INTRODUCTION TO MATH FOR EVERYDAY LIFE **Tuition $150.00**

This course will prepare students to perform a variety of computations needed to conduct basic personal transactions. These skills are essential to a student's academic success. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32547	Ammerman	Friday	2/3-2/24	6:00pm-9:00pm	Southampton Bldg., 125

PARENTS AND CHILDREN

XPR105 COMMON CORE SCHOOL MATHEMATICS FOR PARENTS AND GUARDIANS **Tuition $108.00**

This course will prepare adults to help children and teenagers understand the mathematics they are learning in school. Changes in curriculum and lack of recall often render adults helpless when they try to assist their children with mathematics. The course will explain topics from elementary school mathematics through high school algebra. It will also illustrate the variety of contemporary approaches that schools use to present these topics. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32548	Ammerman	Saturday	2/4-2/25	1:00pm-4:00pm	Islip Bldg., 202

XPR104 INQUIRY-BASED SCIENCE FOR PARENTS AND GUARDIANS **Tuition $108.00**

Prepares adults to help children and teenagers understand the science they are learning in school. Changes in curriculum and lack of recall often render adults helpless when they try to assist their children with science. The course covers science topics from elementary school through high school and illustrates the variety of contemporary hands-on approaches schools use to present them. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32549	Ammerman	Mon/Wed	3/6-3/22	6:00pm-9:00pm	Riverhead Bldg., 221

EXAM PREPARATION

XEP103 CITIZENSHIP PREPARATION **Tuition $135.00**

Assists immigrants in becoming acquainted with and preparing for the naturalization process through the U.S. Citizenship and Immigration Services. The course will review the naturalization process from the application to the final court hearing. It will help the student prepare for the examination by reviewing the basic knowledge of history, government, and geography required to meet the naturalization requirements. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32550	Grant	Thursday	4/6-4/27	6:15pm-10:00pm	Sally Slacke Ctr., 117

Campus Kids

Children's Learning Center (Selden)
631-451-4388

Childcare for children ages 6 weeks through 5 years old when day classes are in session

- *Open to Suffolk Residents • Student Rates*
- *Licensed and NAEYC Accredited*

Suffolk County Community College

*Course Carries Student Accident Insurance Fee of $9.00

XEP107 CIVIL SERVICE PREPARATION **Tuition $99.00**

Assists students as they prepare for Civil Service and other employment examinations. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32551	Ammerman	Wednesday	3/1-3/22	6:30pm-9:30pm	Southampton Bldg., 227

XEP100 NOTARY PUBLIC PREPARATION **Tuition $35.00**

Prepare for New York State's Notary Public Exam. This course will familiarize the student with registration and test procedures in addition to covering notary public license law. (1 meeting/3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32552	Online	Online	2/6-2/12	Online	Online
32553	Ammerman	Wednesday	3/8	6:00pm-9:00pm	Southampton Bldg., 118
32554	Online	Online	5/1-5/7	Online	Online

XEP109 PREPARATION FOR COLLEGE MATH PLACEMENT EXAMS **Tuition $150.00**

An overview of basic arithmetic and elementary algebra that will prepare you to sit for the computerized College Placement Test (CPT). These skills are essential to a student's academic success. (8 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32555	Ammerman	Tu/Th	4/4-4/27	6:00pm-8:30pm	Riverhead Bldg., 207

XEP152 PREPARATION FOR COLLEGE LANGUAGE SKILLS PLACEMENT EXAMS USING WORD **Tuition $189.00**

Prepare to sit for the Language Skills portion of the computerized College Placement Test (CPT). Students will prepare for the computer-based College Placement Exam through reading and writing exercises, using Microsoft Word as a tool. These skills are essential to a student's academic success. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32556	Ammerman	Tu/Th	4/4-4/18	6:00pm-10:00pm	Riverhead Bldg., 210

XEP151 PREPARATION FOR COLLEGE MATH PLACEMENT EXAMS USING EXCEL **Tuition $189.00**

Prepare to sit for the computerized College Placement Test (CPT) in this overview of basic arithmetic and elementary algebra, using Microsoft Excel as a tool. These skills are essential to a student's academic success. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32557	Ammerman	Mon/Wed	4/3-4/19	6:00pm-10:00pm	Riverhead Bldg., 202

XEP108 SAT PREPARATION COURSE **Tuition $279.00**

Review for the latest version of the Scholastic Aptitude Test (SAT) by participating in an intensive workshop for high school juniors/seniors using the acclaimed Cambridge Test Prep System. Prepare for the mathematics, verbal and writing portions which include basic reviewing skills, in-class problem solving and strategizing, practice test taking and developing a personal study plan. Information about the new student security rules for registration and testing will be covered. All students will receive Cambridge's *SAT Victory* text. (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32558	Grant	Saturday	1/28-3/4	9:00am-12:00pm	Sally Slacke Ctr., 102
32559	Ammerman	Saturday	3/11-4/29	9:00am-12:00pm	Islip Arts Bldg., 206
32724	Sayville	Tu/Th	4/11-4/27	6:00pm-9:00pm	302

Visit sunysuffolk.edu to view and register for spring 2017 courses.

*Course Carries Student Accident Insurance Fee of $9.00

XEP115 ACT PREPARATION COURSE **Tuition $279.00**

Prepare for the American College Test (ACT), the popular test that assesses high school students' academic development and their ability to handle college-level studies using the acclaimed Cambridge ACT Prep™ system. All students will receive Cambridge's *ACT Victory* text. (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32560	Ammerman	Wednesday	2/22-4/5	7:00pm-10:00pm	Riverhead Bldg., 208

XEP114 GRE PREPARATION COURSE **Tuition $299.00**

Prepare for the Graduate Record Examination (GRE), the entrance exam required for many graduate school programs. This course reviews quantitative and verbal skills and provides an overview of the test structure using the acclaimed Cambridge GRE Preparation System. The review focuses on successful techniques for both the verbal and quantitative sections of the exam through Cambridge's Six-Step Approach™. All students will receive Cambridge's *GRE Victory* text. (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32561	Ammerman	Tuesday	2/14-4/4	6:30pm-9:30pm	Riverhead Bldg., 211

XEP118 NYPD POLICE OFFICER ENTRANCE EXAM PREPARATION **Tuition $45.00**

Learn the "ins and outs" of the NYPD Police Officer Entrance Exam from a New York City Police Department Lieutenant. This two-hour course is designed to give those interested in criminal justice valuable insight into this exam. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32562	Ammerman	Saturday	4/8	7:30pm-9:30pm	Islip Arts Bldg., 205
32563	Grant	Saturday	5/6	7:30pm-9:30pm	Sally Slacke Ctr., 102

SCIENCE REVIEW

XSC105 CHEMISTRY REVIEW FOR BIOLOGY STUDENTS **Tuition $45.00**

Reviews what chemistry students must know for success in college biology and the anatomy and physiology sequence. This course is intended as a brush up of the knowledge and skills that students need in this area. It will not serve to replace a chemistry course. Students must purchase the text *An Introduction to Chemistry for Biology Students* by George I. Sackheim published by Pearson (ISBN 978-0-8053-9571-6). Prerequisite: High school chemistry or its equivalent. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32564	Ammerman	Tu/Wed	1/17-1/18	9:00am-12:30pm	Southampton Bldg., 118
32565	Ammerman	Wed/Th	1/18-1/19	6:00pm-9:30pm	Southampton Bldg., 118
32566	Grant	Tu/Wed	1/17-1/18	6:00pm-9:30pm	Sally Slacke Ctr., 102

XSC106 PREPARATION FOR INTRODUCTORY SCIENCE COURSES **Tuition $65.00**

Get the tools you need to succeed in an introductory college chemistry or biology course. Students are required to purchase the textbook *Shaum's Outline of General, Organic and Biochemistry for Nursing and Allied Health, 2nd Edition* by George Odian and Ira Blei published by McGraw-Hill. (ISBN 0-07-1611657) (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32567	Ammerman	Th/Fri	1/19-1/20	9:00am-3:30pm	Southampton Bldg., 114

XEP120 MATH REVIEW FOR INTRODUCTORY SCIENCE COURSES **Tuition $159.00**

Review the basics of algebra. This course is designed for students who need to brush up on mathematical skills prior to taking credit-bearing courses such as engineering, chemistry or physics. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32569	Ammerman	Tu-Fri	1/17-1/20	9:00am-12:45pm	Southampton Bldg., 125

*Course Carries Student Accident Insurance Fee of $9.00

XSC130 PREPARATION FOR ORGANIC CHEMISTRY **Tuition $249.00**

This course is designed to provide college STEM students the basics of organic chemistry. Topics to be covered include organic acid/base chemistry, functional groups, molecular orbital theory, Lewis structures, valence shell electron pair repulsion theory (VSEPR), hybridization theory, resonance, and organic nomenclature. These topics will provide students with a basic understanding of molecular structure, and challenge them to develop the critical abstract thinking skills needed for this discipline. Students are required to purchase the textbook *Organic Chemistry Prep.* by Veljko Dragojlovic (ISBN 978-1478287612). Prerequisite: High school chemistry. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32572	Ammerman	Tu-Fri	1/17-1/20	5:00pm-10:00pm	Southampton Bldg., 114

COMPUTER COURSES

Students are required to bring a USB flash drive with a minimum of 1GB storage to all computer classes.

BASIC COMPUTER SKILLS

XCO115 INTRODUCTION TO COMPUTING **Tuition $175.00**

Learn about the internet, hardware, software and basic computer operations that will help students meet their educational objectives. Become acquainted with Windows and Microsoft Office components including Word, Excel, and PowerPoint. (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32573	Ammerman	Wednesday	2/1-3/8	6:00pm-10:00pm	Riverhead Bldg., 226

XCO105 BASIC KEYBOARDING AND COMPUTER SKILLS **Tuition $85.00**

Provides keyboarding instruction, practice and general computer operations instruction so that students can use the computer to complete their course work. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32574	Ammerman	Tu/Th	2/2-2/9	5:40pm-9:00pm	Smithtown Bldg., 118

XCO111 INTRODUCTION TO COMPUTERS FOR THE RETURNING STUDENT **Tuition $135.00**

This course introduces the non-traditional student to hardware, software and basic computer operations. Learn how to use the mouse, work within the Windows operating system, and launch an application for academic and personal pursuits. (5 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32575	Eastern	Wednesday	2/1-3/1	1:00pm-4:00pm	Orient Bldg., 209

WINDOWS

XCO116 COMPUTER ORIENTATION AND WINDOWS **Tuition $85.00**

Familiarizes students with the basic operation of the computer, the Windows interface, the use of the mouse and disk and program management. This course will cover managing files, manipulating the Windows environment, and utilizing Windows to move between applications. Students will be taught how to install and configure Windows for their use, as well as how to use some of the utility programs that come with Windows. (2 meetings) (0.8 CEU)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32576	Grant	Tu/Th	2/7-2/9	6:00pm-10:00pm	Sally Slacke Ctr., 103
32577	Ammerman	Friday	2/3-2/10	6:00pm-10:00pm	Smithtown Bldg., 118
32578	Eastern	Saturday	2/4-2/11	9:00am-1:00pm	Orient Bldg., 209

MICROSOFT OFFICE SUITE

XCA135 INTRODUCTION TO MICROSOFT OFFICE **Tuition $135.00**

Learn how to use the popular Microsoft Office package that includes Word (word processing), Excel (spreadsheet), and Access (database management). (4 meetings) (1.5 CEU)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32579	Ammerman	Wednesday	2/15-3/8	6:15pm-10:00pm	Smithtown Bldg., 118

*Course Carries Student Accident Insurance Fee of $9.00

XCA101 INTRODUCTION TO MICROSOFT WORD – PART I **Tuition $99.00**

This introductory course covers creating a document, saving and retrieving it, massaging the text, modifying its appearance, and printing. Many of the most often used features of word processing, such as underlining, bold printing, justifying and centering text, will be covered. Prerequisite: XCO116 or equivalent knowledge. (4 meetings) (1.0 CEU)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32580	Grant	Tuesday	2/7-2/28	6:30pm-9:00pm	Sally Slacke Ctr., 116

XCA201 INTRODUCTION TO MICROSOFT WORD – PART II **Tuition $130.00**

This introductory course will build upon Introduction to Microsoft Word – Part I and will cover creating tables and columns, and will introduce simple document merges and form letters for different paper sizes. Prerequisite: XCA101. (4 meetings) (1.2 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32581	Grant	Tuesday	3/21-4/11	7:00pm-10:00pm	Sally Slacke Ctr., 116

XCA301 ADVANCED MICROSOFT WORD **Tuition $130.00**

Expands upon the intermediate course and covers footnotes, endnotes, styles, graphics, advanced page layouts and macros. Prerequisite: XCA201. (4 meetings) (1.2 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32582	Grant	Tuesday	4/18-5/9	7:00pm-10:00pm	Sally Slacke Ctr., 116

XCA105 INTRODUCTION TO MICROSOFT EXCEL **Tuition $159.00**

Provides hands-on experience on the PC for the creation of electronic spreadsheets using Excel, Microsoft's spreadsheet package. Topics include basics of spreadsheet design and use of statistical and financial functions to produce reports. Prerequisite: XCO116 or equivalent knowledge. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32583	Ammerman	Tuesday	2/7-2/28	6:15pm-10:00pm	Riverhead Bldg., 226
32584	Eastern	Wed/Fri	2/15-2/24	6:00pm-9:45pm	Orient Bldg., 209
32585	Grant	Thursday	2/9-3/2	6:15pm-10:00pm	Sally Slacke Ctr., 116

XCA205 INTERMEDIATE MICROSOFT EXCEL **Tuition $159.00**

Covers topics such as data management, template manipulation and management, file manipulation, function manipulation and management, and toolbar management. Prerequisite: XCA105. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32586	Ammerman	Tuesday	3/21-4/11	6:15pm-10:00pm	Riverhead Bldg., 226
32587	Grant	Thursday	3/23-4/13	6:15pm-10:00pm	Sally Slacke Ctr., 116

XCA305 ADVANCED MICROSOFT EXCEL **Tuition $159.00**

Expands on the intermediate course and covers data analysis with pivot tables, workbook management, macro creation and advanced graphing techniques. Prerequisite: XCA205. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32594	Ammerman	Tues/Thur	4/18-4/27	6:15pm-10:00pm	Riverhead Bldg., 226

XCA110 INTRODUCTION TO MICROSOFT ACCESS **Tuition $159.00**

This introductory course familiarizes students with the easiest, full-featured Windows database for manipulating research data. Learn how to create a new database, use the Table Wizard and import data from Excel for analysis. Prerequisite: XCO116 or equivalent knowledge. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32595	Ammerman	Saturday	2/18-3/11	9:00am-12:45pm	Riverhead Bldg., 212

XCA210 INTERMEDIATE MICROSOFT ACCESS **Tuition $159.00**

Provides hands-on experience using operators, functions and expressions. Create formulas and develop queries. Create graphs and enhance forms. Prerequisite: XCA110. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32596	Ammerman	Saturday	4/1-4/29	9:00am-12:45pm	Riverhead Bldg., 212

*Course Carries Student Accident Insurance Fee of $9.00

XCA125 INTRODUCTION TO POWERPOINT **Tuition $99.00**

Learn how to develop exciting presentation materials, including a computer slide show. This introductory course covers button bars, wizards, text, formats and slide construction. Prerequisite: XCO116. (1.0 CEU) (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32597	Grant	Saturday	2/18-3/4	9:00am-12:20pm	Sally Slacke Ctr., 103

XCA225 INTERMEDIATE POWERPOINT **Tuition $90.00**

Build on the basics learned in Introduction to PowerPoint. Topics include linking to a Word document and an Excel spreadsheet, creating hyperlinks and action buttons, inserting slides from a file, using the drawing toolbar and saving a presentation as an HTML file. Prerequisite: XCA125. (2 meetings) (0.6 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32598	Grant	Saturday	3/11-3/25	9:00am-12:00pm	Sally Slacke Ctr., 103

GRAPHICS AND PAGE LAYOUT SOFTWARE

XCG106 INTRODUCTION TO ADOBE PHOTOSHOP **Tuition $135.00**

Learn how to use Adobe Photoshop to create professional images ready for publication in print, multimedia and on the web. Practice with tools, commands, and features that enhance images and optimize color. Prerequisite: XCO116 or equivalent knowledge. (3 meetings) (1.2 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32599	Grant	Thursday	4/6-4/20	6:00pm-10:00pm	Sally Slacke Ctr., 103
32600	Eastern	Mon/Wed	2/15-2/27	6:00pm-10:00pm	Orient Bldg., 209
32601	Ammerman	Wednesday	3/29-4/12	6:00pm-10:00pm	Smithtown Bldg., 118

XCG206 INTERMEDIATE ADOBE PHOTOSHOP **Tuition $135.00**

Build on the basics learned in Introduction to Adobe Photoshop. Image combining, enhancement retouching, scanning specifications, perfect masking and layering skills will be covered. Prerequisite: XCG106 or equivalent knowledge. (3 meetings) (1.2 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32602	Ammerman	Wednesday	4/19-5/3	6:00pm-10:00pm	Smithtown Bldg., 118

XCG108 INTRODUCTION TO ADOBE ILLUSTRATOR **Tuition $149.00**

Adobe Illustrator is one of the most popular and widely used software applications for illustration and technical drawing. Through demonstration and hands-on exercises, students will learn to navigate the tool box, control Bezier curves and use type and color. Document layout and importing and exporting images will allow the students to create varied pieces of graphic art. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32603	Grant	Friday	2/3-2/24	6:15pm-10:00pm	Sally Slacke Ctr., 103

XCG102 INTRODUCTION TO ADOBE InDESIGN CS **Tuition $149.00**

Introduces the student to a new and powerful level of page design. The student will learn how to produce professional typography, use and apply editable drop shadows, use feathering, and output reliably. The course includes an overview of common Adobe commands, tools, palettes, and keyboard shortcuts. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32604	Grant	Tu/Th	4/4-4/13	6:15pm-10:00pm	Sally Slacke Ctr., 103

XCG116 INTRODUCTION TO ADOBE LIGHTROOM **Tuition $239.00**

Learn the basic workflow of Lightroom. Creating catalogs, importing images, compiling collections, retouching images and exporting will be covered. We will also discuss RAW and new JPEG files. Students will need to bring a thumb drive with their photos. Prerequisite: Basic computer skills. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32605	Ammerman	Tu/Th	4/25-5/4	6:45pm-9:45pm	Smithtown Bldg., 118

*Course Carries Student Accident Insurance Fee of $9.00

WEB PAGE DEVELOPMENT

Upon successful completion of XCW110, XCW210, XCW108, XCW106, XCP105, XCP106, XCN104 and XCP107, students will receive a series completion certificate.

XCG101 INTRODUCTION TO ADOBE AFTER EFFECTS* — Tuition $239.00

Learn the animation basics used by professionals to create and manipulate video, still photos, graphics and titles for video and the web. Prerequisites: XCO116 and XCG106 or experience creating a web page. (8 meetings) (2.4 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32606	Grant	Friday	3/10-5/5	7:00pm-10:00pm	Sally Slacke Ctr., 103

XCW110 WEB PAGE DESIGN WITH HTML — Tuition $135.00

Learn to create web pages using HTML code. Topics will include creating links, adding graphics, using FTP, registering domain names, and locating site hosts. Prerequisites: XCO116 or equivalent knowledge. (3 or 4 meetings, depending upon section) (1.2 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32607	Ammerman	Tu/Th	2/14-2/23	7:00pm-10:00pm	Smithtown Bldg., 118
32608	Grant	Wednesday	2/15-3/1	6:00pm-10:00pm	Sally Slacke Ctr., 117
32610	Eastern	Monday	2/13-3/20	7:00pm-10:00pm	Orient Bldg., 209

XCW210 INTERMEDIATE WEB PAGE DESIGN WITH HTML — Tuition $135.00

Learn to create web pages using advanced features of HTML code and cascading style sheets (CSS). Prerequisite: XCW110. (4 meetings) (1.2 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32611	Ammerman	Tu/Th	3/21-3/30	7:00pm-10:00pm	Smithtown Bldg., 118

XCW108 INTRODUCTION TO DREAMWEAVER — Tuition $249.00

Learn to create full-featured websites using Adobe Dreamweaver. Students will design static websites that include graphics, lines, text formatting, lists and tables, and use Dreamweaver site control features, templates and scripts. Prerequisite: XCW110. (4 meetings) (2.4 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32612	Grant	Saturday	4/1-4/29	9:30am-4:00pm	Sally Slacke Ctr., 103

XCP105 INTRODUCTION TO JAVASCRIPT — Tuition $145.00

JavaScript is a language developed for creating applications for a web browser. Learn how to develop interactive information processing on web pages. Prerequisite: XCW210 or equivalent knowledge. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32613	Ammerman	Wed/Fri	4/5-4/14	6:15pm-10:00pm	Riverhead Bldg., 21C

XCP106 FUNDAMENTALS OF XML PROGRAMMING — Tuition $249.00

XML is a markup language and is platform-independent. These tags are used to store, transfer and describe data, making the exchange of data on the internet easier and more efficient. Students will learn how to create XML documents and validate their XML. Prerequisite: XCW110 and XCP105 or equivalent knowledge. (5 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32614	Grant	Tuesday	4/4-5/2	7:00pm-10:00pm	Sally Slacke Ctr., 118A

XCN104 PROGRAMMING WITH ASP.NET FOR WEB APPLICATIONS — Tuition $325.00

Use Microsoft's™ ASP.NET to build dynamic websites, web applications and web services. Prerequisite: XCW110 and XCP105 or equivalent knowledge. (6 meetings) (2.4 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32615	Grant	Wednesday	3/29-5/3	6:00pm-10:00pm	Sally Slacke Ctr., 118A

XCP107 FUNDAMENTALS OF WEB DEVELOPMENT USING HTML & CSS — Tuition $325.00

Students will learn to utilize the latest elements available in HTML and CSS (Cascading Style Sheets) to produce web pages with dynamic features. Prerequisite: XCW110 and XCW210 or earlier versions of HTML and CSS. (6 meetings) (2.4 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32616	Grant	Thursday	3/30-5/4	6:00pm-10:00pm	Sally Slacke Ctr., 118A

*Course Carries Student Accident Insurance Fee of $9.00

INTERNET APPLICATIONS

XCW111 BLOGGING 101 **Tuition $125.00**

You've heard the term. Now learn how blogs are changing the way information is distributed for personal and professional purposes. Specific topics will include hosting a blog, joining a blog, creating a blog, getting your blogs at the top of search engines, and using blogs to generate revenue. An excellent tool for those seeking employment as writers. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32617	Eastern	Monday	4/3-5/1	7:00pm-10:00pm	Orient Bldg., 209

XCF100 INTRODUCTION TO QUICKBOOKS **Tuition $179.00**

An introductory course that covers setting up a small business accounting management system using best-selling software. Learn how to set up your employee, customer and vendor lists; manage your inventory; prepare invoices; pay bills; and create reports. Prerequisite: XCO116 or equivalent knowledge. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32618	Ammerman	Monday	2/27-3/27	6:15pm-10:00pm	Smithtown Bldg., 118
32619	Ammerman	Saturday	2/18-3/11	9:00am-12:45pm	Smithtown Bldg., 118

XCF200 INTERMEDIATE QUICKBOOKS **Tuition $179.00**

This course continues the study of Quickbooks. Learn how to track customers, sales, vendors, and expenses. Budgeting, forecasting and reporting will also be covered. Prerequisite: XCF200 or equivalent knowledge. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32620	Ammerman	Monday	4/3-5/1	6:15pm-10:00pm	Smithtown Bldg., 118
32621	Ammerman	Saturday	4/1-4/29	9:00am-12:45pm	Smithtown Bldg., 118

PROGRAMMING AND SCRIPTING

XCP100 VB.NET – PART I* **Tuition $325.00**

This first course in VB.NET covers the following topics: creating a user interface with Toolbox controls, menu, and dialog boxes; utilizing the new debugging tools and structured error handlers to build robust code; managing data in programs using collections, arrays, and string processing techniques; automating Microsoft Office applications and managing processes; and using inheritance and other new object-oriented programming capabilities. Prerequisite: XCO116 or equivalent knowledge. (10 meetings) (3.0 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32622	Ammerman	Thursday	2/16-4/27	7:00pm-10:00pm	Smithtown Bldg., 118

XCP400 C# FOR BEGINNERS* **Tuition $325.00**

Learn the core concepts of the primary programming language for Microsoft's.NET environment. Topics to be covered include classes and objects, control statements, arrays, exception handling, graphical user interfaces with windows forms, string building and regular expressions, files and streams and database access. Students are required to purchase the textbook *C# 2012 for Programmers 5th Edition* by Paul Deitel and Harvey Deitel published by Prentice Hall (ISBN 978-0133440577) Prerequisite: XCO116, XCW110 or equivalent knowledge. (8 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32624	Ammerman	Tu/Th	4/4-4/27	6:15pm-10:00pm	Smithtown Bldg., 118

XCP103 JAVA PROGRAMMING BASICS **Tuition $175.00**

Learn the programming fundamentals of Java. This course will include object-oriented programming concepts, Java applications and applets. Prerequisite: Prior programming experience. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32625	Grant	Tuesday	4/4-4/25	6:15pm-10:00pm	Sally Slacke Ctr., 118A

College-Wide Honors Program

Challenging day and evening courses for motivated students at all campuses.
For more information, visit sunysuffolk.edu/Honors.

*Course Carries Student Accident Insurance Fee of $9.00

XCA160 ARC GIS **Tuition $199.00**

Geographic Information Systems (GIS) enhance data presentation and facilitate analysis of information tied to a geographic location. This mapping technology has applications to a broad range of disciplines and career fields, including environmental and community planning, marketing, law enforcement, health care services, business and government management. This course will cover the basic GIS concepts and capabilities that will allow you to create maps, classify data and organize it to generate reports. Students must purchase the text, *ArcGIS 9: Using ArcGIS Desktop* by ESRI (ISBN 978-1-58948-167-1). (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32626	Ammerman	Monday	4/3-5/1	6:00pm-10:00pm	Smithtown Bldg., 118

COURSES TO AID VOCATIONAL PURSUITS

PRESENTATION SKILLS

XBM142 IMPROVING YOUR PRESENTATION SKILLS **Tuition $108.00**

Learn how to develop and deliver effective presentations. Public speaking and presenting are often cited as major personal fears. Yet, these skills are essential to success today. In addition to knowing your audience and content material, you must also know how to use technology to support your presentation. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32627	Ammerman	Monday	4/3-5/1	6:30pm-9:30pm	Riverhead Bldg., 204

WRITING

XBM106 BUSINESS GRAMMAR FOR THE BUSY PROFESSIONAL **Tuition $81.00**

Are you spending too much time at work worrying about your grammar and punctuation? Do you fret over the difference between *it's* and *its* in a memo to your boss? Do you know why the next sentence is wrong? *While writing a memo, the phone rang.* English usage is not rocket science. You can review the basics in this three-session course – and maybe even learn a fine point you can use with pride in your professional writing. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32628	Sayville	Wednesday	3/1-3/22	6:00pm-9:00pm	122

XEG100 CREATIVE WRITING FOR FICTION AND NON-FICTION WRITERS **Tuition $185.00**

Beginning and advanced writers are invited to participate in a course covering fiction, memoirs, and short story or essay collections. Published and non-published writers are welcome. Helpful group support and critiquing, editing advice, plus marketing ideas. (8 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32629	Ammerman	Saturday	2/18-4/22	1:30pm-4:00pm	Southampton Bldg., 114

XEG104 INTRODUCTION TO WRITING FOR CHILDREN'S BOOKS **Tuition $165.00**

Get yourself launched with the help of an experienced author/illustrator. With picture book, easy reader, middle grade and young adult formats, you can find the genre that works for you while you improve your writing skills. Classes include discussion of published books, agents, illustration, editors and manuscript submission. Writing exercises are graded to the level of interest of the class, and critiquing is done in an encouraging atmosphere. (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32631	Ammerman	Wednesday	2/15-3/29	7:00pm-10:00pm	Riverhead Bldg., 202

MANAGEMENT AND LEADERSHIP SKILLS

XBM213 FACILITATION SKILLS **Tuition $175.00**

Learn how to lead meetings and brainstorming sessions while building consensus. This introductory course includes the proven approach and technique to successful facilitation. It includes setting ground rules, motivating and managing, consensus building, problem solving, evaluation, and implementation planning. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32633	Sayville	Wednesday	2/8-2/22	6:00pm-9:20pm	122

*Course Carries Student Accident Insurance Fee of $9.00

XBM214 PROBLEM-SOLVING AND TEAM BUILDING **Tuition $54.00**

Learn how to construct a solid framework and develop strategies for long-range vision and problem-solving while serving as a member of a team. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32634	Sayville	Wednesday	3/1	6:00pm-9:00pm	302

XBM144 CONFLICT MANAGEMENT **Tuition $95.00**

Learn how to manage conflict productively using role playing, small group exercises and class discussions. After this workshop, you will be able to: 1) recognize and define conflict; 2) compare and contrast the four major conflict styles; 3) recognize personality types with which you may clash; 4) develop specific strategies for managing conflict and; 5) develop communication skills for managing conflict. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32635	Grant	Wednesday	3/1-3/8	9:00am-12:00pm	Sally Slacke Ctr., 102

XBM212 THE BASICS OF SUPERVISION **Tuition $135.00**

Explore how to best support and manage a team through communication, motivational principles, problem-solving, decision-making, and positive discipline and reward. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32636	Grant	Thursday	3/30-4/20	9:00am-12:00pm	Sally Slacke Ctr., 102

XBM107 MANAGEMENT AND LEADERSHIP **Tuition $185.00**

Leadership in the workplace refers to the ability to guide others toward institutional goals. Learn why leadership is important; how to identify various leadership strategies; how to employ motivational strategies and problem-solving techniques; and the importance of team building. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32637	Grant	Tuesday	4/18-5/2	9:00am-12:00pm	Sally Slacke Ctr., 102

THE DEPARTMENT OF THEATRE ARTS AT THE AMMERMAN CAMPUS

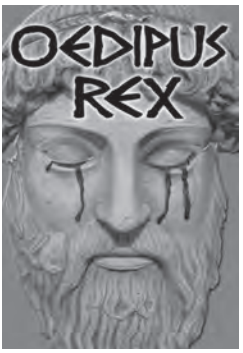
Join Us for the SPRING 2017 Season!

Mill Fire

"*MILL FIRE* is a tense, brooding piece, a cross between a thriller, a social documentary and a requiem…Nemeth's subject is pain, whose precise causes may never be known, and she draws its map like a cartographer of hell."

— Hugo Williams, The Times (London)

MARCH 9, 10, 11, 23, 24, 25 at 8:00 p.m.
MARCH 11, 12, 25, 26 at 2:00 p.m.



Oedipus Rex

The land ruled by King Oedipus is plagued by ill-fortune and the people are promised relief by the gods if the slayer of the former king is apprehended and punished. This does not bode well for King Oedipus and his queen.

APRIL 20, 21, 22, 27, 28, 29 at 8:00 p.m.
APRIL 23 and 30 at 2:00 p.m.

Suffolk County Community College Theatre Arts Program

For tickets and information, call 631-451-4163 or visit sunysuffolk.edu/spotlight.

Paid for by your student activities fees

*Course Carries Student Accident Insurance Fee of $9.00

XBM340 PROFESSIONAL SELLING SKILLS **Tuition $145.00**

This course will cover the basic principles of professional selling skills. You will learn the techniques for building comfort, rapport, and trust when meeting with prospects. You will also learn how to use proven questioning skills to uncover the buyers' wants and needs, and how to position your offering as a solution to these wants and needs. Finally, you will learn how to overcome last minute objections and how to effectively close a deal. At the end of this course you will be proficient at selling solutions that provide real value, both to the customer and to your business. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32638	Ammerman	Saturday	2/11-2/25	9:00am-12:00pm	Riverhead Bldg., 201

IMPORT / EXPORT

XBM113 GOING INTO THE IMPORT/EXPORT BUSINESS **Tuition $99.00**

Learn how to choose product lines, identify target markets, find customers, organize a distribution network, prepare a business plan, ensure prompt payment, arrange international transportation and insurance, prepare simple agreements, cope with fluctuating exchange rates, adapt products and prices to target market conditions, and familiarize yourself with U.S. Customs Regulations. Learn how to use the internet to access trade information from the Department of Commerce. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32639	Ammerman	Saturday	3/25	9:00am-4:00pm	Southampton Bldg., 225

REAL ESTATE

XRE103 75-HOUR REAL ESTATE SALESPERSON COURSE* **Tuition $499.00**

Prepare for the New York State real estate salesperson's examination with this mandatory 75-hour license qualifying course. Topics include license law and regulations, law of agency, real estate instruments, estates and interests, real estate financing, land use regulations, construction, valuation, human rights issues, fair housing law, real estate mathematics, and environmental issues. Students will be required to purchase the textbook *New York Real Estate for Salespersons, 6th Edition* published by OnCourse Publishing (ISBN 978-1-62980-025-7). **Please note: missing more than two class meetings will result in a withdrawal from the program.** 75 hours plus final examination. (20 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32640	Ammerman	Tu/Sa	2/21-5/13	Tu-6:00pm-10:00pm	Riverhead Bldg., 216
				Sat-9:00am-1:00pm	Riverhead Bldg., 207

ADVANCED AUTOMOTIVE DIAGNOSTIC SERIES

XAU110 AUTOMOTIVE OSCILLOSCOPE DIAGNOSTICS **Tuition $200.00**

With ever more complex diagnostic problems facing the advanced diagnostic technician, a tool to get to the real cause of the problem has never been more valuable. Only with an oscilloscope do you have the ability to diagnose these complex faults. This one-day blended classroom and hands-on course will cover the theory and operation of automotive oscilloscopes. The hands-on portion of this class will include performing oscilloscope test functions such as relative compression testing, current ramping, ignition system testing, cam crank correlation, MAF (Mass Airflow Sensor) testing and more. This class is designed around the Pico Scope platform but applies to Snap-on, Autel and other automotive oscilloscopes. Scope owners are encouraged to bring their own scope. All tools and equipment will be supplied.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32781	Ammerman	Saturday	3/11	8:00am-5:00pm	Automotive Tech Bldg.

XAU150 AUTOMOTIVE SERVICE EXCELLENCE (ASE) TEST TAKING STRATEGIES **Tuition $150.00**

Automotive Service Excellence (ASE) exams offer the automotive service technician the ability to achieve a credential that is nationally recognized. The ASE exam is a stackable and transferable certification that offers the opportunity for higher earning potential within the automotive industry. This course will offer test taking strategies, resources and preparation for taking any of the ASE automotive certification tests.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32782	Ammerman	Thursday	3/23	6:00pm – 10:00pm	Automotive Tech Bldg.

*Course Carries Student Accident Insurance Fee of $9.00

ALTERNATIVE FUELS

XAU111 INTRODUCTION TO HYBRID ELECTRIC VEHICLE (HEV) MAINTENANCE AND REPAIR **Tuition $200.00**

Hybrid Electric Vehicles are here to stay. Making hybrid vehicles a part of your business is essential. This course will cover what you need to service, diagnose and repair these vehicles and ultimately add a new stream of revenue to your business. This class is a blended theory and hands-on course.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32783	Ammerman	Saturday	4/29	8:00am-5:00pm	Automotive Tech Bldg.

ENERGY, CONSTRUCTION, WELDING AND MACHINE OPERATION

XSC100 BE A SMART ENERGY CONSUMER **Tuition $25.00**

Tired of rising home energy costs? Learn which appliances are "energy hogs" and how a few simple measures can lower your energy consumption. See the latest devices that promote efficiency. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32641	Ammerman	Tuesday	3/21	6:00pm-8:00pm	Riverhead Bldg., 207

XBM320 PROJECT MANAGEMENT **Tuition $299.00**

A first course in project management for students with no prior related education or experience. Students completing this class will learn project management methodology, techniques and best practices that can be applied immediately in the workplace. The course will cover ProjectScope, schedule, budget, human resources, communications, quality, risk, contracts, integration, and stockholder management. Completion of this class will fulfill the Project Management Institute's (PMI) educational requirement to be able to sit for the Certified Associate in Project Management exam (CAPM). Students must purchase the text *A Guide to the Project Management Body of Knowledge: PMBOK Guide, 5th Edition* by Project Management Institute. (ISBN 978-1935589679).(6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32643	Grant	Thursday	1/26-3/2	6:00pm-10:00pm	Sally Slacke Ctr., 105

XSC117 SOLAR ENERGY FOR HOME AND BUSINESS **Tuition $54.00**

Learn how solar energy technologies can help you contribute to sustainability and lower energy costs. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32644	Ammerman	Saturday	2/11-2/18	9:00am-11:00am	Southampton Bldg., TBA

XSC118 LEED GREEN ASSOCIATE V4 **Tuition $199.00**

Developed by the U.S. Green Building Council (USGBC), the LEED v4. (Leadership in Energy and Environmental Design) rating system is the most distinguished and widely accepted green building certification in the world. This online course is offered in conjunction with Green Building Research Institute, a major LEED training company. Architects, engineers, interior designers, and contractors will benefit from LEED certification, the first level of which is the LEED Green Associate. You will learn green building and LEED fundamentals and prepare for the LEED Green Associate Exam. Core concepts will include the LEED rating system and green building strategies. Additional topics include an overview of recommended study methods, exam-taking skills and practice questions for the LEED Green Associate Exam. To take the LEED Green Associate Exam, you must have previous experience supporting a LEED-registered project, be working in a sustainable field of work, or have attended an education program that addresses green building principles. **This class will qualify you to take the LEED Green Associate Exam.** (8 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32645	Online	Online	2/6-5/5	Online	Online

SUFFOLK KIDS' COTTAGE

Children's Learning Center (Brentwood) 631-851-6517

Childcare for children ages 6 weeks through 5 years old when day classes are in session

Open to Suffolk Residents • Student Rates
Licensed and NAEYC Accredited

Suffolk County Community College

*Course Carries Student Accident Insurance Fee of $9.00

XSC119 BPI ENERGY ANALYST* **Tuition $1,595.00**

This training will cover the basic principles of building science, efficacy of building and insulating materials and energy efficiency. Hands-on efficiency testing experiences and all required material will be provided. This course is aligned with the Building Performance Institute's (BPI) nationally recognized exam. **Note:** *Certain income-eligible students may be able to take this course free of charge. Please contact Jeanne Durso at 631-451-4470 to determine your eligibility.* (19 meetings/90 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32646	Grant	Mon/Wed	2/1-3/29	5:30pm-10:00pm	Sally Slacke Ctr., 105
		Fri/Sat	4/14-4/29	10:00am-4:00pm	Field Training

XSC350 COMPREHENSIVE BPI ENERGY ANALYST & ENVELOPE* **Tuition $5,695.00**

This course will cover the basic principles of building science, the efficacy of building and insulating materials, energy efficiency and advanced envelope/shell principles. Learn to quantify building performance and prescribe improvements to help tighten the building envelope (shell), stop uncontrolled air leakage and optimize comfort and durability through insulation and HVAC performance. Hands-on efficiency testing experiences and all required materials will be provided. This course aligned with the Building Performance Institute's (BPI) nationally recognized exam(s). **Note:** *Certain income-eligible students may be able to take this course free of charge. Please contact Jeanne Durso at 631-451-4470 to determine your eligibility.* (28 meeting/140 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32649	Grant	Mon/Wed	2/1-5/3	5:30pm-10:00pm	Sally Slacke Ctr., 105
		Fri/Sat	4/14-4/29	10:00am-4:00pm	Field Training

XSC240 NABCEP SOLAR PV ENTRY LEVEL CERTIFICATION* **Tuition $1,595.00**

This course will cover basic solar energy principles, photovoltaics and solar panel installation. This course is designed for those individuals interested in the solar energy field. Hands-on and field work experience and all required materials will be provided. Course materials are aligned with the nationally recognized North American Board of Certified Energy Practitioners (NABCEP) Entry Level Exam. The NABCEP Entry Level Exam is a way for candidates to demonstrate that they have achieved a basic knowledge of the fundamental principles of the application, design, installation and operation of PV and solar heating systems. The NABCEP Exam is optional. Exam fees are not included. **Note:** *Certain income-eligible students may be able to take this course free of charge. Please contact Jeanne Durso at 631-451-4470 to determine your eligibility.* (18 meetings/90 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32650	Ammerman	Tu/Th	2/2-4/13	5:30pm-10:00pm	Riverhead Bldg., TBA
		Sat	4/1-4/22	9:00am-5:00pm	Field Training

XOS117 OSHA 10-HOUR CONSTRUCTION CERTIFICATION **Tuition $99.00**

Students will learn the basic practices of identifying, reducing, eliminating and reporting hazards associated with their work. There will be an $8.00 fee collected by the instructor in class for your OSHA course completion card. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32652	Ammerman	Wed/Fri	3/22-3/24	5:30pm-10:30pm	Riverhead Bldg., 210

XBC101 BLUEPRINT READING FOR THE CONSTRUCTION TRADES **Tuition $159.00**

This course will introduce trades people to the fundamentals of understanding the information provided on construction drawings. This course will cover interpretation of architectural, mechanical, electrical and site plans and the coordination between them. Students will dissect a working set of commercial plans as well as be encouraged to bring their own plans for the class to analyze as a group. The differences between schematic drawings, construction drawings, shop drawings and as-built drawings will be discussed. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32653	Ammerman	Wednesday	2/1-2/22	6:30pm-9:30pm	Riverhead Bldg., 210

*Course Carries Student Accident Insurance Fee of $9.00

MEC211 WELDING* **Tuition $3,895.00**

Learn the basics of Shielded Metal Arc Welding (SMAW) in accordance with the American Welding Society (AWS) D1.1 standard. Topics will include weld terminology, oxy-fuel welding setup, arc welding processes and safety, OSHA standards, visual inspection as well as several types of welds. Participants will also be introduced to Gas Metal Arc Welding (GMAW) and Gas Tungsten Arc Welding (GTAW). AWS certification is offered to those students who pass qualification. Passing of the AWS 3G and 4G 1" testing also qualifies the student for the New York City welding license. The course is a blended format of 180 hours of classroom and lab, with an additional online learning component. All books and materials are included. Each student will be given a jacket, helmet, and gloves. Certification fee is not included. For more information, call 631-851-6200.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
29080	Grant	Mon/Wed Alt. Sat	1/23-5/8	5:30pm-9:30pm 8:30am-5:00pm	Workforce Development Bldg., 110D
29305	Grant	Tu/Th Alt. Sat	1/24-5/9	5:30pm-9:30pm 8:30am-5:00pm	Workforce Development Bldg., 110D

MEC212 CNC MACHINE OPERATOR* **Tuition $3,895.00**

This course will cover the overall operation of a CNC (Computer Numeric Controller) machine. Topics include safety, measurement tools, processes, production, setup, loading tools, offsets, developing and loading a program, and inspecting a part. Training is taught in a blended format of 180 hours of classroom and lab, with an additional online learning component. Additionally, after successful completion of all class testing, the student will receive NIMS Mill Operator 1 and CNC Lathe Operator 1 certificates, nationally recognized certifications. All necessary books and materials are included. For more information, call 631-851-6200.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
31099	Grant	Tu/Th Alt. Sat	1/24-5/9	5:30pm-9:30pm 8:30am-5:00pm	Workforce Development Bldg., 110E

MEC140 IPC J-STD-001 SPECIALIST* **Tuition $995.00**

Students will learn the requirements of J-STD-001 and related standards as they apply to operators and inspectors involved in the assembly of products. Successful students will test for the internationally recognized IPC certification. All necessary books and materials are included. Additional IPC certifications are available. For more information, call 631-851-6200.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32056	Grant	M/Th Alt. Sat	2/21-4/11	4:30pm-8:00pm	Sally Slacke Ctr., 104

ENTREPRENEURIAL ASSISTANCE PROGRAMS

EAP001 ENTREPRENEURIAL ASSISTANCE PROGRAM (EAP)* **Tuition $300.00**

This 60-hour training course assists new and existing business owners with the creation of a business strategy. The course covers the basic business model: marketing, management, finances, taxes, and business law. Each participant will complete a business plan. (20 meetings) For more information, call 631-851-6214.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32443	Grant	Mon/Wed	2/27-5/8	6:00pm-9:00pm	Sally Slacke Ctr., 121

EAP017 MINORITY & WOMEN BUSINESS ENTERPRISE CERTIFICATION WORKSHOP **NO TUITION REQUIRED**

This workshop prepares business owners to do business with government agencies. Meetings #1 and #3 will focus on minority and women business owners securing certification with New York State. Meeting #2 will discuss how to identify contract opportunities with government agencies. At the final meeting, participants will learn to prepare bid proposals. (4 meetings) For more information, call 631-851-6214.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32444	Grant	Friday	2/17-3/10	10:00am-12:00pm	Sally Slacke Ctr., 121
32504	Grant	Tuesday	3/28-4/18	6:00pm-8:00pm	Sally Slacke Ctr., 121

*Course Carries Student Accident Insurance Fee of $9.00

SCHOOL AND HEALTH CERTIFICATES

XED600 DIGNITY FOR ALL STUDENTS ACT (DASA) — Tuition $90.00

The Dignity for All Students Act (DASA) seeks to ensure that all students attend school in an environment free from discrimination, intimidation, taunting, harassment, and bullying on school property. Under DASA, school professionals (teachers, paraprofessionals, counselors, psychologists and social workers) who applied for state certification after December 31, 2013 must take this six-hour course. This includes personnel who are applying for new certificates, e.g., paraprofessionals going from a Level 1 to a Level 2. (1 or 2 meetings, depending upon section)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32784	Sayville	Mon/Wed	3/27-3/29	5:30pm – 8:30pm	302
32785	Ammerman	Saturday	2/11	9:00am – 3:30pm	Riverhead Bldg., 232

XED112 SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION TRAINING — Tuition $36.00

All applicants for a teaching certificate on or after February 2, 2001, are required to complete at least two clock hours of course work or training in school violence prevention and intervention in accordance with Section 3004 of the Education Law. This includes applicants for certificates in administrative and supervisory service, classroom teaching service and pupil personnel service. Successful completion of this two-hour course will permit you to meet this requirement. (1 meeting/2 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32654	Online	Online	2/6-2/12	Online	Online
32655	Online	Online	5/1-5/7	Online	Online
32656	Sayville	Friday	3/10	3:30pm-5:30pm	302

XED114 IDENTIFICATION AND TREATMENT OF CHILD ABUSE — Tuition $45.00

Meets the training requirements of Chapter 544 of the Laws of New York, 1988, for licensure and re-registration effective January 1, 1991, which mandates that professionals with provisional certificates and those needing to renew licenses must provide documentation of having completed two hours of course work or training regarding the identification and reporting of child abuse and maltreatment. (1 meeting/3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32657	Online	Online	2/6-2/12	Online	Online
32658	Online	Online	5/1-5/7	Online	Online
32659	Sayville	Friday	3/10	12:00pm-3:00pm	302

XAH150 INFECTION CONTROL WORKSHOP — Tuition $45.00

Meets the training requirements of Chapter 786 of the Education Laws of 1992, as amended, which established a new requirement for all dentists, dental hygienists, licensed practical and registered nurses, optometrists, and podiatrists. The law states that these professionals who completed course work or training in infection control on or before July 1, 1994, must update this information every four years thereafter and attest compliance to the State Education Department with every application. All physicians, physician assistants and special assistants must attest compliance to the Department of Health. The required documentation will be supplied to all participants. Please bring your license/permit/control or certificate number to the workshop. (1 meeting/3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32660	Online	Online	2/6-2/12	Online	Online
32661	Online	Online	5/1-5/7	Online	Online
32662	Sayville	Friday	3/10	2:00pm-5:00pm	303

*Course Carries Student Accident Insurance Fee of $9.00

MEDICAL BILLING SERIES

Upon completion of XMB101, XMB102 AND XMB103, students will receive a series completion certificate.

XMB101 INTRODUCTION TO CODING DIAGNOSES FOR BILLING — Tuition $105.00

A skill-based course with minimal theory which will introduce students to ICD10CM coding using practice exercises. Students must purchase *ICD-10-CM 2016: The Complete Official Draft Code Set* published by the American Medical Association (ISBN 978-1622022120). This is the first course in a series. (2 or 3 meetings, depending upon section)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32663	Eastern	Saturday	2/11-2/18	9:00am-1:30pm	Orient Bldg., 135
23664	Ammerman	Wednesday	2/1-2/15	7:00pm-10:00pm	Riverhead Bldg., 204
32665	Grant	Friday	2/3-2/17	6:30pm-9:30pm	Sally Slacke Ctr., 102
32666	Sayville	Tuesday	2/7-2/21	6:30pm-9:30pm	204

XMB102 INTRODUCTION TO CODING PROCEDURES FOR BILLING (CPT4) — Tuition $159.00

A skill-based course with minimal theory that will introduce students to the CPT4 coding system, the basis for medical billing. Students must purchase *Current Procedural Terminology CPT-2016* published by the American Medical Association. Prerequisite: XMB101. (ISBN 978-1622022045). (3 or 4 meetings, depending upon section)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32667	Eastern	Saturday	2/25-3/11	9:00am-1:00pm	Orient Bldg., 135
32668	Ammerman	Wednesday	2/22-3/22	7:00pm-10:00pm	Riverhead Bldg., 214
32669	Grant	Friday	2/24-3/24	7:00pm-10:00pm	Sally Slacke Ctr., 102
32670	Sayville	Tuesday	2/28-3/28	6:00pm-10:00pm	303

XMB103 INTRODUCTION TO BILLING IN THE MEDICAL OFFICE — Tuition $115.00

Introduces students to billing in the medical office. Upon completion, the student will be able to identify medical terms necessary for the billing process, identify and work with the HCFA 1500 insurance form, and handle form submission and follow-up of claims. Prerequisite: XMB102. (2 or 3 meetings, depending upon section)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32671	Eastern	Saturday	3/25-4/1	9:00am-1:30pm	Orient Bldg., 135
32672	Ammerman	Wednesday	3/29-4/12	7:00pm-10:00pm	Riverhead Bldg., 204
32673	Grant	Friday	3/31-4/14	7:00pm-10:00pm	Sally Slacke Ctr., 102
32674	Sayville	Tuesday	4/4-4/18	6:30pm-9:30pm	204

XMB104 COMPUTERIZED MEDICAL BILLING — Tuition $185.00

Learn how to use medical billing software to automate the paperwork required by insurers. Students must purchase *Billing & Reimbursement, 4th Edition* licensed by Medtrak Learning. Prerequisite: XMB101, XMB102 and XMB103 (3 or 6 meetings, depending upon section)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32675	Eastern	Saturday	4/8-4/29	9:00am-3:30pm	Orient Bldg., 135
32676	Ammerman	Mon/Wed	4/17-5/3	6:30pm-9:30pm	Smithtown Bldg., 124
32677	Grant	Wed/Fri	4/19-5/5	6:30pm-9:30pm	Sally Slacke Ctr., 118A

Scholarships!

Science, Technology, Engineering and Mathematics (STEM) scholarships are now available for full-time students majoring in these disciplines.

Please visit:
http://department.sunysuffolk.edu/NSFSTEM/index.asp

*Course Carries Student Accident Insurance Fee of $9.00

MEDICAL TERMINOLOGY

XMB110 INTRODUCTION TO MEDICAL TERMINOLOGY **Tuition $240.00**

This course is designed for individuals planning to enter or upgrade their skills in the health care field. Positions such as medical records clerk, health unit clerk, medical transcriber, medical office biller, or nurse require this knowledge. Prefixes, suffixes, and acronyms will be covered. Students will develop a working knowledge of the medical language needed in a health care setting. Required text for this course is *Medical Terminology, 7th Edition* by Barbara Janson Cohen published by Wolters Kluwer/Lippincott Williams and Wilkins. (ISBN 978-1-4511-8756-4). (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32678	Ammerman	Thursday	2/2-3/9	6:00pm-10:00pm	Riverhead Bldg., 207

PHARMACY TECHNICIAN PROGRAM

Please contact Michael Riggio in the Office for Continuing Education 631-451-4892 prior to 2/13/17 to arrange for an interview and an admissions assessment to determine your eligibility. Note: Certain income-eligible students may be able to take these courses free of charge. Please contact Jeanne Durso 631-451-4470 to find out if you qualify.

XAH510 PHARMACY TECHNICIAN PART I* **Tuition $1,895.00**

Part I of a two-semester program. Acquire the knowledge and skills necessary to obtain employment in pharmacies under the supervision of registered pharmacists or licensed pharmacy technicians. Students must possess a high school diploma or a High School Equivalency diploma. **Note:** Class times will vary and students must be available Monday through Friday from 9:00 am to 5:00 pm. Field placement is required.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32679	Sayville	M/Tu/W/Th/F	2/21-5/10	9:00am-5:00pm	304
32680	Sayville	M/Tu/W/Th/F	2/21-5/10	6:00pm-10:00pm	304

XAH511 PHARMACY TECHNICIAN PART II* **Tuition $1,895.00**

Builds upon knowledge and skills acquired in XAH510. Prerequisite: Successful completion of XAH510 (Pharmacy Technician Part I). **Note:** Class times will vary and students must be available Monday through Friday from 9:00am to 5:00pm. Field placement is required.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32681	Sayville	M/Tu/W/Th/F	2/21-5/10	9:00am-5:00pm	308

OPHTHALMIC TECHNICIAN ASSISTANT PROGRAM

Please contact Andrea Dunkirk in the Office of Continuing Education 631-451-4552 prior to 2/13/17 to arrange for an interview and an admissions assessment to determine your eligibility. Note: Certain income-eligible students may be able to take these courses free of charge. Please contact Jeanne Durso 631-451-4470 to find out if you qualify. Support for the development of this material was provided by a grant under the Carl D. Perkins Career and Technical Education Act of 2006, administered by the New York State Education Department.

XOT500 OPHTHALMIC TECHNICIAN ASSISTANT PART I* **Tuition $1,595.00**

Part I of a two-semester program. Students will acquire the knowledge and skills necessary to obtain employment in optical centers under the supervision of a licensed optician. Participants must possess a high school diploma or a High School Equivalency diploma. **Note:** Class times will vary and students must be available Monday through Friday from 9:00 am to 5:00 pm. Field placement is required.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32682	Grant	M/Tu/W/Th/F	2/21-5/10	9:00am-5:00pm	Sally Slacke Ctr., 101

XOT510 OPHTHALMIC TECHNICIAN ASSISTANT PART II* **Tuition $1,595.00**

This course builds upon the knowledge and skills acquired in XOT500. This course includes instruction in advanced ophthalmic calculations and advanced lensometry as well as Spanish for healthcare, office procedures, optical instruments and national certification preparation. An 80-hour field placement is required. Prerequisite: XOT500 **Note**: Class times will vary and students must be available Monday through Friday from 6:00 pm to 10:00 pm. Field placement is required.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32683	Grant	M/Tu/W/Th/F	2/21-5/10	6:00pm-10:00pm	Sally Slacke Ctr., 101

*Course Carries Student Accident Insurance Fee of $9.00

DIETARY MANAGERS

XAH120 DIETARY MANAGERS CERTIFICATE PROGRAM* Tuition $699.00

Our 120-hour Dietary Managers Program is a two-semester course which trains and educates food service managers. This course has been granted full approval by the Dietary Managers Association (DMA). Graduates are eligible for membership in the DMA and may take the National Certification Examination for Dietary Managers. Supervisors, cooks and other dietary personnel who have demonstrated leadership potential are eligible to enroll in the program, which begins every January and is held on alternate Saturdays during the semester. **Note:** *Certain income-eligible students may be able to take this course free of charge. Please contact Jeanne Durso at 631-451-4470 to determine your eligibility.* (8 meetings; schedule available at first session.)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32684	Ammerman	Saturday	1/28-5/6	8:30am-4:30pm	Southampton Bldg., 128

HEALTH INFORMATION TECHNOLOGY

XHI 100, 302, 305 HEALTH INFORMATION TECHNOLOGY

NO TUITION REQUIRED

Suffolk County Community College's Office for Continuing Education and Department for Health Information Technology are providing online update courses for healthcare professionals. This program is offered through a subaward agreement with Columbia University and funded by U.S. Department of Health and Human Services, Office of the National Coordinator for Health Information Technology, Award #90WT0004. For more information, please contact Andrea Dunkirk at 631-451-4552.

XHI302 HEALTH IT UPDATES: CARE COORDINATION, INTEROPERABILITY, VALUE BASED CARE, AND PATIENT CENTERED CARE FOR SOCIAL/PEER SUPPORT STAFF

Care coordination includes: overview of care coordination; team-based approach to patient care; overview of Interoperable Health IT; Health Information Exchange; expanding access with technology; supporting patient-driven care coordination; care coordination analytics; and implementation health. Interoperability includes: standards and policy for Interoperable Health IT; and ensuring the security and privacy of shared information. Value-based care includes: health care delivery; care management; volume to value; outcomes and reimbursement. Patient-centered care includes: precision medicine; and patient-oriented data analytics. (24 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
10629	Eastern	Online	1/09-1/20	Online	Online
32786	Eastern	Online	3/6-3/17	Online	Online

XHI305 HEALTH IT UPDATES: CARE COORDINATION, INTEROPERABILITY, VALUE BASED CARE, AND PATIENT CENTERED CARE FOR PRIMARY CLINICAL SUPPORT

Care coordination includes: overview of care coordination; team-based approach to patient care; overview of Interoperable Health IT; Health Information Exchange; expanding access with technology; supporting patient-driven care coordination; care coordination analytics; and implementation health. Interoperability includes: standards and policy for Interoperable Health IT; and ensuring the security and privacy of shared information. Value-based care includes: health care delivery; care management; volume to value; outcomes and reimbursement; patient-centered care; precision medicine; and patient-oriented data analytics. (24 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32787	Eastern	Online	2/6-2/21	Online	Online

*Course Carries Student Accident Insurance Fee of $9.00

XHI100 HEALTH IT TRAINER **NO TUITION REQUIRED**

For career changers, this course will provide the skills information technology professionals need to work as trainers for a wide range of health care providers who are using Electronic Health Records (EHR). Learn to accurately assess the training needs of employees, design lesson plans and learning experiences and maintain accurate records of training events and user participation. Successful completers of this course will be able to design and deliver health training programs using adult learning principles. Prerequisite: Two years of IT experience. Experience with training preferred. **Notes:** One lab meeting on the Michael J. Grant Campus will be required in February. Contact Andrea Dunkirk for more information at 631-451-4554 (78 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32685	Eastern	Online	1/20-3/20	Online	Online

HEALTH AND WELLNESS COURSES

XSH122 STRESS MANAGEMENT **Tuition $45.00**

Most people are not aware of the magnitude of stressors in their lives. This course is about learning to "positively adapt" yourself to ensure a healthier way of being. Learn to do so, as you examine personal and professional applications in managing stress. This course will give you practical tools to enhance your ability to RELAX and to handle stress more effectively. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32688	Ammerman	Saturday	3/25	10:00am-12:00pm	Southampton Bldg., 125

XSH133 MINDFULNESS THROUGH MEDITATION **Tuition $35.00**

Today more than ever before, people from every walk of life are using meditation, with its tremendous health and social benefits, to enhance their personal or professional lives. This course explores Eastern and Western philosophy and meditative approaches. Please bring the following to class: a mat, cushion or blanket, paper, pencil, and a water bottle. Please wear loose comfortable clothing. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32689	Ammerman	Saturday	2/25	10:00am-1:00pm	Brookhaven Gym, 2

*Course Carries Student Accident Insurance Fee of $9.00

XNR120 THE MANY FACES OF DEMENTIA **Tuition $79.00**

Learn how to identify and recognize the different types of dementia and the pathophysiological features associated with each type. This course includes information about treatment, incidence prevalence, and support resources for the individual as well as for the caregiver and family. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32690	Grant	Saturday	3/4-3/11	9:00am-12:30pm	Sally Slacke Ctr., 102

CPR AND FIRST AID

XAH113 COMMUNITY FIRST AID AND SAFETY* **Tuition $150.00**

Community First Aid and Safety is a 12-hour course that includes recognizing and caring for respiratory and cardiac emergencies in adults, infants and children. It also covers first aid topics such as cuts, scrapes and bruises; burns; bleeding control; how to minimize the effects of shock; injuries to bones, muscles and joints, such as sprains and strains; and sudden illness, including poisonings and heat and cold emergencies. The text will be provided. Successful completion of the course will result in Red Cross certification in CPR First Aid, which is valid for two years. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32691	Sayville	Tuesday	4/4-4/25	7:00pm-10:00pm	308

XAH101 STANDARD FIRST AID* **Tuition $123.00**

Instructs participants in the signs and symptoms of a heart attack; how to help someone who is choking; how to administer mouth-to-mouth resuscitation and one-person CPR; and how to help victims of bleeding and shock, burns, eye and nose injuries, bites and stings, fractures, poisoning, diabetic emergencies, stroke seizures, and temperature emergencies. The text will be provided. Successful completion of the course, including a written and practical test, will result in Red Cross certification, which is valid for two years. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32692	Sayville	Tuesday	4/4,4/11,4/25	7:00pm-10:00pm	308

XAH112 ADULT CPR* **Tuition $96.00**

A five-hour course that covers how to recognize and care for respiratory and cardiac emergencies in adults. Also presents information on living a healthy life and preventing heart disease. The text will be provided. Successful completion of the course will result in Red Cross certification, which is valid for two years. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32693	Sayville	Tuesday	4/4,4/11	7:00pm-10:00pm	308

XAH110 INFANT AND CHILD CPR* **Tuition $96.00**

A six-hour course that teaches participants how to recognize and care for breathing and cardiac emergencies in infants and children. It also includes information on how to prevent injuries to infants and children in and around the home and in play areas. The text will be provided. Successful completion of the course will result in Red Cross certification, which is valid for two years. Note: Class will not meet on 11/8. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32694	Sayville	Tuesday	4/4,4/18	7:00pm-10:00pm	308

XAH201 STANDARD FIRST AID RECERTIFICATION **Tuition $63.00**

Standard First Aid is a review course for students who are already certified and wish to maintain certification. Successful completion of the course will result in Red Cross recertification, which is valid for two years. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32695	Sayville	Tuesday	4/25	7:00pm-10:00pm	308

XAH204 ADULT CPR RECERTIFICATION **Tuition $63.00**

Adult CPR is a review course for students who are already certified and wish to maintain certification. Successful completion of the course will result in Red Cross recertification, which is valid for two years. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32696	Sayville	Tuesday	4/11	7:00pm-10:00pm	308

*Course Carries Student Accident Insurance Fee of $9.00

XAH203 INFANT AND CHILD CPR RECERTIFICATION **Tuition $63.00**

Infant and Child CPR is a review course for students who are already certified and wish to maintain certification. Successful completion of the course will result in Red Cross re-certification, which is valid for two years. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32697	Sayville	Tuesday	4/18	7:00pm-10:00pm	308

EXERCISE AND SPORTS

XFT104 TAI CHI FOR EVERYONE* **Tuition $135.00**

Learn a form of exercise that will help increase your energy level, reduce stress, and improve balance, and coordination while maintaining your strength and flexibility. This form of exercise consists of gentle postures combined with slow continuous movements. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32698	Ammerman	Saturday	3/4-4/8	9:00am-11:00am	Brookhaven Gym, 2

XFT170 WALKING TAI CHI (BAQUA)* **Tuition $119.00**

Baqua is an internal martial art similar in principle to Tai Chi. Baqua, however is practiced while walking continuous circular patterns. Baqua combines moving meditation, Taoist philosophy, and spiraling energies that are similar to Swimming Dragon. This class is taught at the introductory level. No prior experience with Tai Chi is required. Join us for the low-impact exercise that will improve your balance and coordination, and boost your vitality. (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32699	Grant	Saturday	1/28-3/4	8:30am-10:00am	HSEC, Gym

XFT135 SELF DEFENSE/CAMPUS SAFETY **Tuition $199.00**

You will learn how to stay safe on a college campus, as well as gain parking lot safety habits and tips. Topics will include using your environment to your advantage, releasing techniques from grabs, identifying targets and learning when, how and where to strike. You will learn easy and effective techniques to use from the moment you leave the class. This course is not designed for individuals who have pre-existing medical conditions that can be made worse by exercise. All participants should consult with their physicians prior to undertaking any program of exercise. Prior to the beginning of these classes, all course participants must read and sign an Assumption of Risk Release Form. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32883	Ammerman	Saturday	3/25-4/15	11:15am – 12:45pm	Brookhaven Gym, 2

XFT124 YOGA* **Tuition $95.00**

Boost your concentration, flexibility and strength through Vinyasa Yoga by linking breath and movement. This active approach to yoga provides a mind/body workout that relaxes and invigorates at the same time. These sessions are suitable for all levels. Wear comfortable clothing! The instructor has practiced yoga for 20 years and has studied with Masters of Yoga. This course is not designed for individuals who have pre-existing medical conditions that can be made worse by exercise. All participants should consult with their physicians prior to undertaking any program of exercise. Prior to the beginning of these classes, all course participants must read and sign an Assumption of Risk Release Form. (10 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32700	Ammerman	Thursday	2/16-4/27	5:00pm-5:50pm	Brookhaven Gym, 2

XFT125 PERSONAL TRAINING* **Tuition $100.00**

Each session will be a total body workout designed just for you! Participants will train with a student fitness specialist under the supervision of certified fitness professionals. Soon-to-be graduates of the College's Fitness Specialist program will work with you to provide an innovative and up-to-date experience at an affordable price. This course is not designed for individuals who have pre-existing medical conditions that can be worsened by exercise. All participants should consult with their physicians prior to undertaking any program of exercise. Prior to the beginning of these classes, all participants must read and sign an Assumption of Risk Release Form. (20 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32701	Ammerman	Mon/Wed	2/13-5/3	5:00pm-5:50pm	Brookhaven Gym, 8
32702	Ammerman	Tu/Th	2/9-4/27	7:00am-7:50am	Brookhaven Gym, 8

*Course Carries Student Accident Insurance Fee of $9.00

XFT126 PERSONAL TRAINING AND YOGA* **Tuition $130.00**

Each session will be a total body workout designed just for you! Participants will train with a Fitness Specialist (student trainer) under the supervision of certified fitness professionals. Working with soon to be graduates of Fitness Specialist Program offers you educated, innovative and up-to-date trainers at an affordable price. With this combination, personal training will take place on Mondays and Wednesdays. On Fridays, boost your concentration, flexibility and strength through Vinyasa Yoga by linking breath and movement. This "fairly active" approach to yoga provides a mind/body workout that relaxes and invigorates at the same time. These sessions are suitable for all levels. Prior to the beginning of these classes, all participants must read and sign an Assumption of Risk Release Form. (30 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32703	Ammerman	M/W/F	2/8-4/26	12:00pm-12:50pm	Brookhaven Gym, 8

XFT121 GOLF FOR BEGINNERS* **Tuition $199.00**

Experience the challenge and pleasures of golf while acquiring the fundamentals. Learn alignment, stance, posture, body rotation, weight transfer and balance, and the proper techniques for putting, chipping and pitching. The course will cover the rules and etiquette of golf and prepare you to enjoy the terrific golf courses Long Island has to offer. The class will meet at Heartland Golf Park in the Brentwood-Deer Park area. There will be a charge of $15.00 per session for range balls. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32704	Ammerman	Thursday	4/6-5/4	6:00pm-7:30pm	Off Campus

FINANCE COURSES

STOCKS, BONDS AND MUTUAL FUNDS

XFN115 STOCK, BOND AND MUTUAL FUND INVESTING **Tuition $54.00**

Provides you with 1) an understanding of common stocks, bonds and mutual funds; 2) an introduction to several methods of researching and evaluating investments including, but not limited to, the internet and; 3) an understanding of the benefits of financial planning, asset allocation and portfolio building. This course is for the novice investor as well as for those who wish to become better acquainted with the financial marketplace. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32705	Grant	Wednesday	4/5-4/19	7:00pm-9:00pm	Sally Slacke Ctr., 102

FINANCE

XFN119 FINANCIAL PLANNING OVERVIEW **Tuition $25.00**

You may have come across the term "financial planning" recently and wondered what it means. You may have decided to start your own financial plan but are not sure how. Or, you may feel it is time you went to a financial planner for advice. Whatever your situation, this course will help you decide what is right for you. Learn why the financial planning process is the most important part of your financial well-being. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32706	Ammerman	Tuesday	3/21	7:00pm-9:00pm	Riverhead Bldg., 225

PERSONAL ENRICHMENT COURSES

ARTISTIC EXPRESSION AND GAMES

XFA104 BASIC DIGITAL PHOTOGRAPHY **Tuition $108.00**

This workshop provides an exciting opportunity to explore the fascinating world of digital photography using a DSLR (digital single-lens reflex) camera. Topics include composition, light and shadow, portraiture, abstract and landscape photography. Explore how you intend to use your images – for the internet or print. What about noise reduction, burst speed, white balance, optical and digital zoom, buffer, and burst mode? Further explore these issues and the specifics of digital camera controls, such as resolution, formatting, color space and correct exposure. Students need to bring a DSLR camera to class. Each week students will bring in prints for group discussion and critique. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32707	Ammerman	Tuesday	2/7-2/28	6:30pm-9:30pm	Southampton Bldg., 110
32708	Ammerman	Thursday	2/2-2/23	6:30pm-9:30pm	Southampton Bldg., 110

*Course Carries Student Accident Insurance Fee of $9.00

XFA204 INTERMEDIATE DIGITAL PHOTOGRAPHY **Tuition $189.00**

Develops the skills acquired in XFA104 while learning additional features of photography. Topics include flash, still life, creative and conceptual photography. Students will have an opportunity to utilize the skills they have learned to create their own project. Students must bring their DSLR digital camera to class. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32709	Ammerman	Tuesday	3/28-4/18	6:00pm-10:00pm	Southampton Bldg., 110

XFA117 PORTRAIT PHOTOGRAPHY **Tuition $108.00**

This course is designed to provide students with the skills necessary to create a successful portrait. Students will explore a variety of methods and approaches to portrait photography. Topics will include lighting, location, film choice and composition. Each week students will shoot photos and critique their work in class. Students must bring their DSLR digital camera to class. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32710	Ammerman	Saturday	4/1-4/29	6:00pm – 9:00pm	Southampton Bldg., 110

ANTIQUES

XHB100 ANTIQUES FOR FUN AND PROFIT **Tuition $64.00**

Is it old? Is it valuable? Is it a collectible? Beginners will learn how to evaluate what they find at estate sales, garage sales, thrift shops and even in their attics. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32713	Ammerman	Tuesday	4/11-4/25	7:00pm-9:00pm	Southampton Bldg., 25

LANGUAGE AND CULTURE

XFL100 BASIC SPANISH FOR TRAVELERS **Tuition $81.00**

Intended for those planning to travel to a Spanish-speaking country. Learn the language you need to get to and from the airport, tour the country, take care of personal needs, enjoy cultural sites and eat at local restaurants. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32714	Ammerman	Tuesday	3/21-4/4	7:00pm-10:00pm	Smithtown Bldg., 122

XFL103 INTENSIVE PRACTICAL SPANISH **Tuition $285.00**

Learn basic Spanish vocabulary and grammar in two weekends. An excellent course for those who work with Spanish-speaking employees or customers or for those who plan to travel to Spanish-speaking countries. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32715	Ammerman	Sat/Sun	4/22-4/30	9:00am-5:00pm	Southampton Bldg., 125

XFL104 COMMUNITY SPANISH **Tuition $135.00**

This course is designed for the person who wants an easy and quick way to learn everyday Spanish. This course explores speaking in Spanish; listening in Spanish and cross-cultural issues. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32716	Grant	Thursday	2/2-3/2	10:00am-1:00pm	Sally Slacke Ctr., 102

XFL105 BASIC FRENCH FOR TRAVELERS **Tuition $81.00**

Intended for those planning to travel to a French-speaking country. Learn the language you need to get to and from the airport, tour the country, take care of personal needs, enjoy cultural sites and eat at local restaurants. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32717	Ammerman	Mon/Wed	3/20-3/27	6:30pm-9:30pm	Southampton Bldg., 25

XFL106 BASIC ITALIAN FOR TRAVELERS **Tuition $179.99**

Intended for those planning to travel to an Italian-speaking country. Learn the language you need to get to and from the airport, tour the country, take care of personal needs, enjoy cultural sites and eat at local restaurants. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32718	Ammerman	Tuesday	2/7-2/28	6:00pm-9:00pm	Southampton Bldg., 118

*Course Carries Student Accident Insurance Fee of $9.00

XFL206 BASIC ITALIAN II FOR TRAVELERS **Tuition $135.00**

Part II of Basic Italian for Travelers. Learn how to form sentences and participate in conversations. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32719	Ammerman	Tuesday	3/21-4/11	6:00pm-9:00pm	Southampton Bldg., 118

DRIVER AND TRAFFIC SAFETY EDUCATION

XDT100-XDT200 DRIVER AND TRAFFIC SAFETY EDUCATION*

Suffolk County Community College offers high school students a non-credit, state-certified Driver and Traffic Safety Education course. Those who successfully complete the course will receive the MV-285 "Student Certificate Completion" issued by the Motor Vehicle Department. Those who receive a"MV-285" will be eligible for a rate reduction in their automobile insurance and a senior license at the age of 17. This course will be offered on the Ammerman Campus in Selden, and the Michael J. Grant Campus in Brentwood. To receive an application, please call the Office of Continuing Education at 631-451-4399.

CULINARY COURSES

ENTERTAINING

XCU189 THE ART OF HORS D'OEUVRES **Tuition $85.00**

Excite your palate with the beautiful appearance and unique flavors of hors d'oeuvres prepared using local ingredients. Hot and cold selections will be demonstrated. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32838	Riverhead	Friday	2/24	6:00pm-10:00pm	Demo Theatre, 133

XCU180 EASY FINGER FOODS FOR ENTERTAINING **Tuition $85.00**

The chef will demonstrate will demonstrate how to create bite-sized foods for your next cocktail party that will also let you enjoy your company. Discover the tools to preparing recipes in advance – leaving only a few finishing touches. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32839	Riverhead	Friday	5/5	6:00pm-10:00pm	Demo Theatre, 133

XCU202 MEAL IN A POT **Tuition $85.00**

Great for those football games or when you need a start-ahead meal. Learn as our chef demonstrates the techniques used to prepare and cook that special beef, veal and chicken stew and casserole. In addition to preparing ready-to eat dishes, we will discuss the use of herbs and spices to enhance food. Don't count on leftovers! (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32840	Riverhead	Friday	2/3	6:00pm-10:00pm	Demo Theatre, 133

XCU198 BRICK OVEN PIZZA **Tuition $85.00**

Learn the secret to preparing crisp brick oven pizza in this demonstration class. Specialties will include broccoli rabe and sausage, roasted vegetables, Margherita, prosciutto and pizza palermitana. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32841	Riverhead	Friday	3/10	6:00pm-10:00pm	Demo Theatre, 133

XCU151 FRESH PASTA PRIMER: FAST AND EASY HANDMADE PASTA **Tuition $85.00**

Through demonstration learn the basics of making our own fresh pasta at home. Discover the art of mixing the dough, using a pasta-making machine and cooking your own pasta. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32842	Riverhead	Friday	3/31	6:00pm-10:00pm	Demo Theatre, 133

DESSERTS

XCU171 SWEET AND SAVORY CREPES **Tuition $85.00**

This course demonstrates the preparation of crepes. Learn how to prepare dessert and main course varieties. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32843	Riverhead	Friday	3/24	7:00pm-10:00pm	Demo Theatre, 133

*Course Carries Student Accident Insurance Fee of $9.00

SEAFOOD

XCU123 TAKE THE FEAR OUT OF COOKING SEAFOOD AT HOME **Tuition $85.00**

Is it difficult to prepare seafood dinners? Through lecture and demonstration, the chef will present simple, safe approaches to preparing shellfish and salmon. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32854	Riverhead	Friday	5/12	7:15pm-10:15pm	Demo Theatre, 133

XCU125 FISH TALES **Tuition $85.00**

Preparation of fish – from start to finish. Through lecture and demonstration, learn how to clean, prepare and present our favorite fish dishes. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32844	Riverhead	Friday	4/21	6:00pm-10:00pm	Demo Theatre, 133

PROFESSIONAL DEVELOPMENT ONLINE COURSES

Online courses are instructor-designed and accessible only over the internet. You must own a computer and have internet connectivity.

XED112 SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION TRAINING **Tuition $36.00**

All applicants for a teaching certificate on or after February 2, 2001, are required to complete at least two clock hours of course work or training in school violence prevention and intervention in accordance with Section 3004 of the Education Law. This includes applicants for certificates in administrative and supervisory service, classroom teaching service and pupil personnel service. Successful completion of this two-hour course will permit you to meet this requirement. (2 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32654	Online	Online	2/6-2/12	Online	Online
32655	Online	Online	5/1-5/7	Online	Online

XED114 IDENTIFICATION AND TREATMENT OF CHILD ABUSE **Tuition $45.00**

Meets the training requirements of Chapter 544 of the Laws of New York, 1988, for licensure and re-registration effective January 1, 1991, which mandates that professionals with provisional certificates and those needing to renew licenses must provide documentation of having completed two hours of course work or training regarding the identification and reporting of child abuse and maltreatment. (3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32657	Online	Online	2/6-2/12	Online	Online
32658	Online	Online	5/1-5/7	Online	Online

XAH150 INFECTION CONTROL WORKSHOP **Tuition $45.00**

Meets the training requirements of Chapter 786 of the Education Laws of 1992, as amended, which established a new requirement for all dentists, dental hygienists, licensed practical and registered nurses, optometrists, and podiatrists. The law states that these professionals who completed course work or training in infection control on or before July 1, 1994, must update this information every four years thereafter and attest compliance to the State Education Department with every application. All physicians, physician assistants and special assistants must attest compliance to the Department of Health. The required documentation will be supplied to all participants. Please bring your license/permit/control or certificate number to the workshop. (3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32660	Online	Online	2/6-2/12	Online	Online
32661	Online	Online	5/1-5/7	Online	Online

XEP100 NOTARY PUBLIC PREPARATION **Tuition $35.00**

Prepare for New York State's Notary Public Exam. This course will familiarize the student with registration and test procedures in addition to covering notary public license law. (3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32552	Online	Online	2/6-2/12	Online	Online
32554	Online	Online	5/1-5/7	Online	Online

*Course Carries Student Accident Insurance Fee of $9.00

XSC118 LEED GREEN ASSOCIATE V4 **Tuition $199.00**

Developed by the U.S. Green Building Council (USGBC), the LEED v4. (Leadership in Energy and Environmental Design) rating system is the most distinguished and widely accepted green building certification in the world. This online course is offered in conjunction with Green Building Research Institute, a major LEED training company. Architects, engineers, interior designers, and contractors will benefit from LEED certification, the first level of which is the LEED Green Associate. You will learn green building and LEED fundamentals and prepare for the LEED Green Associate Exam. Core concepts will include the LEED rating system and green building strategies. Additional topics include an overview of recommended study methods, exam-taking skills and practice questions for the LEED Green Associate Exam. To take the LEED Green Associate Exam, you must have previous experience supporting a LEED-registered project, be working in a sustainable field of work, or have attended an education program that addresses green building principles. **This class will qualify you to take the LEED Green Associate Exam.** (8 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32645	Online	Online	2/6-5/5	Online	Online

HEALTH INFORMATION TECHNOLOGY

XHI 100, 302, 305 HEALTH INFORMATION TECHNOLOGY **NO TUITION REQUIRED**

Suffolk County Community College's Office for Continuing Education and Department for Health Information Technology are providing online update courses for healthcare professionals. This program is offered through a subaward agreement with Columbia University and funded by U.S. Department of Health and Human Services, Office of the National Coordinator for Health Information Technology, Award #90WT0004. For more information, please contact Andrea Dunkirk at 631-451-4552.

XHI302 HEALTH IT UPDATES: CARE COORDINATION, INTEROPERABILITY, VALUE BASED CARE, AND PATIENT CENTERED CARE FOR SOCIAL/PEER SUPPORT STAFF

Care coordination includes: overview of care coordination; team-based approach to patient care; overview of Interoperable Health IT; Health Information Exchange; expanding access with technology; supporting patient-driven care coordination; care coordination analytics; and implementation health. Interoperability includes: standards and policy for Interoperable Health IT; and ensuring the security and privacy of shared information. Value-based care includes: health care delivery; care management; volume to value; outcomes and reimbursement. Patient-centered care includes: precision medicine; and patient-oriented data analytics. (24 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
10629	Eastern	Online	1/09-1/20	Online	Online
32786	Eastern	Online	3/6-3/17	Online	Online

XHI305 HEALTH IT UPDATES: CARE COORDINATION, INTEROPERABILITY, VALUE BASED CARE, AND PATIENT CENTERED CARE FOR PRIMARY CLINICAL SUPPORT

Care coordination includes: overview of care coordination; team-based approach to patient care; overview of Interoperable Health IT; Health Information Exchange; expanding access with technology; supporting patient-driven care coordination; care coordination analytics; and implementation health. Interoperability includes: standards and policy for Interoperable Health IT; and ensuring the security and privacy of shared information. Value-based Care includes: health care delivery; care management; volume to value; outcomes and reimbursement; patient-centered care; precision medicine; and patient-oriented data analytics. (24 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32787	Eastern	Online	2/6-2/21	Online	Online

*Course Carries Student Accident Insurance Fee of $9.00

XHI100 HEALTH IT TRAINER **NO TUITION REQUIRED**

This course will provide the skills information technology professionals need to work as trainers for a wide range of health care providers who are or will be using Electronic Health Records (EHR). Learn to accurately assess the training needs of employees, design lesson plans and learning experiences and maintain accurate records of training events and user participation. Successful completers of this course will be able to design and deliver health training programs using adult learning principles. Prerequisite: Two years of IT experience. Experience with training preferred. Notes: One lab meeting on the Michael J. Grant Campus will be required in February. Contact Andrea Dunkirk for more information at 631-451-4554. (78 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
32685	Eastern	Online	2/21-5/10	Online	Online

DISTANCE LEARNING AT SUFFOLK

The Shortest Distance Between You And Your Dreams...

Is Online.

We understand that a busy life can sometimes get in the way of aspirations. That's why we offer a wide range of online and distance-learning opportunities. Our distance education courses are fully accredited. You can work independently in the environment that best suits your personal needs. Course offerings include those in which all requirements are met completely online (BB) with no visits to a campus, and also blended (BLD) courses which combine online requirements with on-campus class meetings.

We also offer a fully online A.A.S. Degree in Business Administration. This popular program may be completed by taking courses online, with no campus-based classes to attend!

We offer more than 275 distance education courses in both fully online and blended formats. For more information on opportunities in distance learning, visit us online or call 631-451-4111 today.

Suffolk County Community College

sunysuffolk.edu/Enroll

*Course Carries Student Accident Insurance Fee of $9.00

Degree and Certificate Programs

Suffolk County Community College offers upwards of 100 degree and certificate programs in business, communications and the arts, computing, health, community and human services, liberal arts and sciences, education, and technical, scientific and engineering studies. We invite you to take a moment to discover all of the programs of study that are available at SCCC. For more detailed information about specific classes within the programs of study, including class descriptions and availability, please visit our website at sunysuffolk.edu.
Select QuickLinks and Class Schedule.

Suffolk
COUNTY COMMUNITY COLLEGE

REGISTRATION INFORMATION FOR CREDIT PROGRAMS OF STUDY FOR SPRING 2017

SPRING DAY CLASSES:

Starting Date:
Monday, January 23
Registration:
through January 15
Late Registration:
January 16 through January 22
Senior Citizen Registration:
January 30, 10 a.m. – 3 p.m.

SPRING EVENING CLASSES:

Starting Date:
Monday, January 30
Registration:
through January 22
Late Registration:
January 23 through January 29
Senior Citizen Registration:
February 6, 10 a.m. – 3 p.m.

SATURDAY CLASSES:

Starting Date:
Saturday, January 28
Registration:
through January 21
Late Registration:
January 22 through January 28

SUNDAY CLASSES:

Starting Date:
Sunday, January 29
Registration:
through January 21
Late Registration:
January 22 through January 28

PLEASE NOTE HOURS OF OPERATION FOR REGISTRAR'S OFFICE AND ONLINE SERVICES, BELOW.

REGISTRAR'S OFFICE HOURS

Monday - Thursday, 9:00 a.m. - 6:00 p.m.
Friday, 9:00 a.m. - 4:45 p.m.
Saturday, January 7, 21 & 28 from 8:30 a.m. - 12:30 p.m.

To register and pay your tuition online visit sunysuffolk.edu and login to the MySCCC Portal. Be sure to activate your Live@Edu email account and check for important messages.

COLLEGE CLOSED

Monday, January 16

Prepare to enter the fast-paced world of **BUSINESS AND LAW** with a degree from Suffolk.

PROGRAMS IN BUSINESS AND LEGAL STUDIES:
Accounting – A.A.S., A.S., Cert.
Business Administration – A.A.S., A.S.
Business Administration Online – A.A.S.
Business: Marketing – A.A.S.
Business: Retail Marketing and Management – A.A.S., Cert.
Business Management – Cert.
Paralegal Studies – A.A.S., Cert.

From classical guitar to computer art to broadcasting, you can find the right fit for your interests in **COMMUNICATIONS AND THE ARTS.**

Many SCCC graduates who work in creative fields began their training in our Communications and the Arts programs.

PROGRAMS IN COMMUNICATIONS AND THE ARTS:
Communication Studies – A.A.
Communications and Media Arts: Journalism – A.A.
Computer Art – A.A.S.
Graphic Design – A.A.S.
Interior Design – A.A.S.
Music – A.S.
Photographic Imaging – A.A.S.
Radio and Television Production – A.A.S.
Theatre Arts – A.S.
Visual Arts – A.S.

As the power of technology transforms our lives, the field of **COMPUTER SCIENCE, ENGINEERING AND TECHNOLOGY** offers growing career opportunities for students.

PROGRAMS IN COMPUTER SCIENCE, ENGINEERING AND TECHNOLOGY:
Automotive Service Specialist – A.A.S.
Computer Science – A.S.
Construction Technology-Architectural Technology – A.A.S.
Drafting (Computer-Assisted) – Cert.
Electrical Technology - Electronics – A.A.S.
Engineering Science – A.S.
Heating, Ventilation, Air Conditioning and Refrigeration – A.A.S., Cert.
Information Technology – A.A.S., Cert.
Manufacturing Technology – A.A.S.
Toyota T-TEN Automotive Service – A.A.S.

If you are a person who enjoys helping others, our **HEALTH, COMMUNITY AND HUMAN SERVICES** programs offer an array of career paths.

PROGRAMS IN HEALTH, COMMUNITY AND HUMAN SERVICES:
American Sign Language Studies – A.A.S.
Chemical Dependency Counseling – A.A.S.
Criminal Justice – A.S.
Dietetic Technician – A.A.S.
Emergency Medical Technician:
Paramedic – A.A.S.
Fire Protection Technology – A.A.S., Cert.
Fitness Specialist – A.S.
Health Information Technology/Medical Records – A.A.S.
Human Services – A.S.
Nursing – A.S.
Occupational Therapy Assistant – A.A.S.
Physical Therapist Assistant – A.A.S.
Practical Nursing – Cert.
Veterinary Science Technology – A.A.S.

Graduates of our Manufacturing Technology program will be ready for employment in emerging renewable energy industries.

SCCC has a long history of producing award-winning science students.

Studying the **LIBERAL ARTS AND SCIENCES** by taking classes such as biology, chemistry, sociology, English and psychology will broaden your mind, deepen your understanding and increase your possibilities of finding a rewarding career.

PROGRAMS IN LIBERAL ARTS AND SCIENCES:
General Studies – A.A.
Humanities – A.A.
International Studies – A.A.
Mathematics – A.A.
Science – A.S.
Social Science – A.A.
Women's and Gender Studies – A.A.

Whether you're interested in working as a pre-school, elementary school, or high school teacher, you are sure to find a career in **EDUCATION** extremely rewarding.

PROGRAMS IN EDUCATION:
Early Childhood – A.A.S., A.S.
Liberal Arts and Sciences: Adolescence Education* – A.A.
- Biology Emphasis
- English Emphasis
- History (Social Studies) Emphasis
- Mathematics Emphasis

Liberal Arts and Sciences: Education (Child Study)* – A.A.

If you love to cook or seek to work in the hospitality industry, our **CULINARY ARTS AND HOSPITALITY MANAGEMENT** programs will give you every opportunity to gain the fundamental knowledge and skills that can prepare you to be an accomplished professional.

CULINARY ARTS AND HOSPITALITY MANAGEMENT PROGRAMS:
Culinary Arts: Baking and Pastry Arts Option – A.A.S., Cert.
Culinary Arts: Restaurant Management Option – A.A.S., Cert.
Hotel and Resort Management – A.A.S., Cert.

*Jointly registered with St. Joseph's College, Patchogue, N.Y.

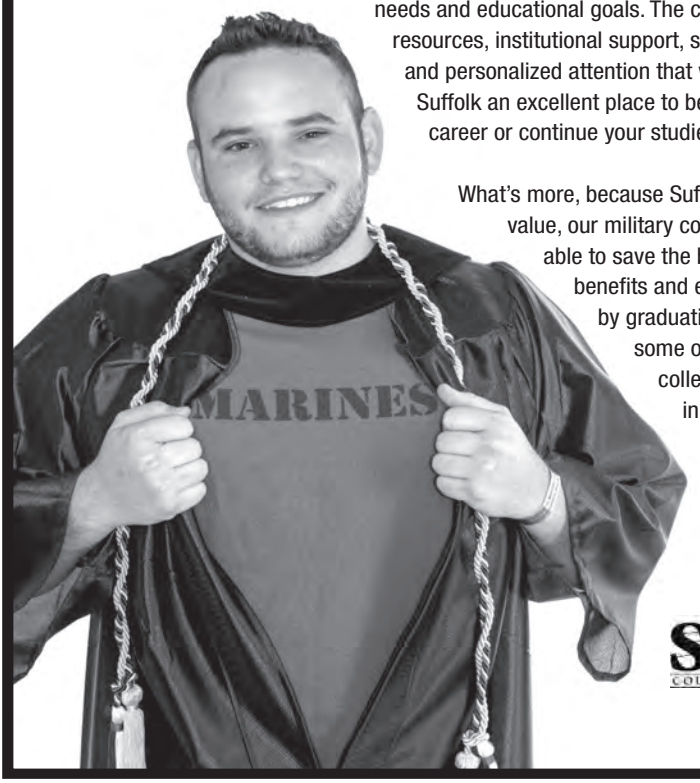
CERTIFICATE PROGRAMS AT SUFFOLK COUNTY COMMUNITY COLLEGE

Certificate programs at SCCC allow students to quickly enhance current skills or develop new ones in order to succeed in today's most marketable areas. Programs include:

Accounting
Business: Retail Marketing and Management
Business Management
Culinary Arts: Baking and Pastry Arts Option
Culinary Arts: Restaurant Management Option
Drafting (Computer-Assisted)
Fire Protection Technology
Heating, Ventilation, Air Conditioning and Refrigeration
Hotel and Resort Management
Information Technology
Paralegal Studies
Practical Nursing

The Smartest Service Members Always Seem To Save The Most Money

At Suffolk County Community College, we proudly serve more than 700 military-connected students yearly. We recognize that each service member has different needs and educational goals. The combination of resources, institutional support, student community and personalized attention that we provide makes Suffolk an excellent place to begin your academic career or continue your studies.



What's more, because Suffolk provides so much value, our military connected students are able to save the bulk of their veterans benefits and extend their education by graduating and transferring to some of the most recognized colleges and universities in the nation.

Find out how you can save money while realizing your educational goals.

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sunysuffolk.edu/Enroll

Presenting the
Center *for* Personal Training *and* Wellness

AFFORDABLE FITNESS PROGRAMS FOR SUFFOLK COUNTY RESIDENTS

Be the person you want to be at Suffolk's Center for Personal Training and Wellness. Situated on the Ammerman Campus in Selden, it provides everything from yoga to fitness classes to weight training. You can even receive personal training from Suffolk student trainers under the supervision of a team of certified fitness professionals.

Yoga: $95

Ammerman Campus	Thursdays	Feb. 16 – April 27	5:00 p.m. – 5:50 p.m.

Personal Training: $100

Ammerman Campus	Mon/Wed	Feb. 13 – May 3	5:00 p.m. – 5:50 p.m.
Ammerman Campus	Tues/Thurs	Feb. 9 – April 27	7:00 a.m. – 7:50 a.m.

Personal Training and Yoga: $130

Ammerman Campus	Mon/Wed/Fri	Feb. 8 – April 26	12:00 p.m. – 12:50 p.m.

For more details about spring classes, please call (631) 451-4935 today!

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sunysuffolk.edu

Advanced Manufacturing Training Center

The Advanced Manufacturing Training Center (AMTC) at SCCC offers advanced manufacturing and industrial training programs that are designed to develop and upgrade the skills necessary for success in the manufacturing field. These industry-driven topics are for both individuals and manufacturing companies:

- CNC Machining/NIMS*
- Welding/AWS*
- IPC Certifications*
- AutoCAD
- Fundamental Machining Processes
- MasterCAM
- Programmable Logic Controllers (PLC)
- Pneumatics and Hydraulics

** National Certification Available*

Each course offers a certificate upon completion of the class. Both classroom and hands-on learning will be utilized to create a realistic training environment. For more information, please call us at (631) 851-6200 or visit sunysuffolk.edu/CTC.

Industry Training Starts Here!

Corporate Training Center

Success in today's business climate is dependent upon an organization's ability to attract, hire and retain a highly skilled, motivated and flexible workforce. The Corporate Training Center (CTC) at SCCC provides training in the following areas to help regional businesses achieve their goals:

- Business Management
- Leadership
- Computers
- Communications
- Language Skills
- Customer Service

To learn how we can make your employees more productive and your bottom line even more profitable, call (631) 851-6200 or visit sunysuffolk.edu/CTC.

CORPORATE TRAINING CENTER
AT SUFFOLK COUNTY COMMUNITY COLLEGE

Baked by Talented Students, Repeatedly Enjoyed by All.

At the Baker's Workshop, students from Suffolk County Community College's Culinary Arts program are producing scrumptious pastries daily. Stop in for tasty deals on delectable desserts, muffins and artisan breads! Don't miss our "Discount Days" with 50% off all baked goods, Monday–Friday, from 1 p.m. - 3 p.m.

20 E. Main St., Riverhead • sunysuffolk.edu/CulinaryArts

THE BAKER'S WORKSHOP

Study Abroad by Starting Here.

Through Suffolk County Community College's Study Abroad Program, students are able to broaden their world view, acquire cross-cultural competencies and further their academic careers through credit-bearing educational experiences in Spain, Peru, St. Lucia, Italy and other exciting global locations. For more details, visit **sunysuffolk.edu/StudyAbroad**.

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