

# Videos

In order for a video to be accessible, it must contain captions, and if needed, audio description (see page 15).

## General Captioning Guidelines

- Captions must relay the speaker's exact words with correct spelling, punctuation, and grammar with 99% accuracy and no paraphrasing. Captions must honor the original tone and intent of the speaker. Captions must match background noises and other sounds to the fullest extent possible.
- Time Synchronization: Captions must align with their corresponding spoken words and sounds to the greatest extent possible. Captions must not proceed too quickly for the viewer to read.
- Program Completeness: Captions must be included from the beginning to the end of the program to the fullest extent possible.
- Placement: Captions must be positioned on the screen without blocking important content. Font size should be reasonably legible.

From <https://www.3playmedia.com/blog/us-laws-video-accessibility/>