

Direct Deposit Authorization Form

Please print and complete ALL the information below.

Name:			
Banner/Employee #:	Phone Number:		
	John Jones 124 Main Street Anywhese, MA 02345 0259 Pay to the order of: Date EXAMPLE Dottars 0 digit Account Number (1-17 digits)		
Name of Bank:			
9-Digit Routing #:			
Account #:			
Type of Account:	\Box Checking \Box Savings (Check One)		
Primary Account:	Entire Paycheck		
Secondary Account:	□ \$ or □%		

A VOIDED CHECK OR LETTER FROM THE BANK MUST BE ATTACHED TO THIS FORM

I hereby authorize Suffolk County Community College to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to the above account. This authorization is to remain in effect until the College has received written notification from me of its termination in such time and in such manner as to afford the College and the Depository a reasonable opportunity to act on it.

Employee Signature:	 Date:	
1 5 0		

Return the completed form to: Suffolk County Community College Payroll Department 533 College Road, NFL Building Selden, NY 11784 Or Fax to (631) 451-4615